

**MINUTES OF REGULAR MEETING  
OF THE VILLAGE OF CHIPMAN  
October 13, 2010**

**CALL TO ORDER:**

Mayor Palmer called the regular monthly meeting to order at 8:00 p.m.

**PRESENT:**

In attendance were Mayor Palmer, Councillors Stead and Stribling, Councillor elect Darrell Warren, Councillor elect Rob Lindemann and administrator Pat Tomkow.

**ADOPTION OF AGENDA:**

M#112-2010 Stead: that the agenda be adopted as presented.

Carried Unanimously

**ADOPTION OF MINUTES**

M#113-2010 Stribling: that the Minutes of regular meeting held September 13, 2010 be accepted as printed and circulated.

Carried Unanimously

**DELEGATIONS:**

No Requests

**BUSINESS ARISING OUT OF MINUTES:**

a) Chipman Road Program

Following Village notice of contractor failure to remedy outstanding works/deficiencies, by the September 15<sup>th</sup> deadline, a Declaration of Default was issued to Allied Paving by Genivar on October 7, 2010.

An independent engineering review was initiated on the advice of the village solicitors and, on September 29<sup>th</sup> an inspection of the contracted roadwork was undertaken. An updated deficiency list with focus on design changes and grades will be finalized on October 13<sup>th</sup>. The next step would be to put the bonding company on notice.

Council discussed the process recommended for proceeding with repair of three (3) water main valves and one manhole damaged during the 2009 road construction. The contractor never informed the village of damage and the valves were discovered as being inoperable by public works staff.

M#114-2010 Stribling: that the status report and related correspondence on the road project be accepted and that repair of the damaged water main valves and manhole be undertaken by the Village of Chipman.

Carried Unanimously

b) Historical Designation Request 4802-50<sup>th</sup> Street

A memorandum addressing the fundamental components of designation was discussed with Council. As the owner wishes the designation of 4802-50<sup>th</sup> Street to proceed, a notice to designate is published. There is a 60 day mandatory waiting period required prior to designation.

M#115-2010 Stribling: that the process of designation be initiated pursuant the rules established under the *Historical Resources Act*.

Carried Unanimously

c) Renewal Fire Services Agreement - Lamont County

M#116-2010 Palmer: that the matter of the fire agreement be tabled to the next meeting.

Carried Unanimously

d) Fire Safety Quality Management Plan

This copy replaces the existing agreement between Lamont County and the participating municipalities that has expired. If Council is comfortable with the renewal document, a written notice of resolution is requested by Lamont County.

M#117-2010 Stribling: that the terms of the renewal agreement be approved by Council and that Lamont County management be advised accordingly.

Carried Unanimously

e) Lamont County Regional Partnership (LCREDI)

The LCREDI agreement represents an opportunity for tax sharing among the participating municipalities and Lamont County. The County is seeking agreement in principle with this draft document. The schedules to the agreement have not as yet been prepared. The proposed bylaw and inter municipal protocol have been attached for comment.

M#118- 2010-Stead: that the draft LCREDI document be approved in principle.

Carried Unanimously

f) Weed Control Act – Appointment of Inspectors

In accordance with the new *Alberta Weed Control Act* a local authority shall appoint inspectors to enforce and monitor compliance with the Act within the municipality.

M#119- 2010- Palmer: that Garry McLachlan be appointed to the role of inspector pursuant to the requirements of the *Alberta Weed Control Act*.

Carried Unanimously

**FINANCIAL REPORTS:**

The Statement of Operating Revenues/Expenditures for the month ending September 30, 2010 was presented to Council for approval.

M#121-2010 Stead: that the financial report for the period ending September 30, 2010 be received for information.

Carried Unanimously

**PAYMENT OF ACCOUNTS:**

M#122-2010 Palmer: that the accounts covered by cheque numbers 20100314 to 20100356 inclusive, for the total sum of \$41,820.53 be and are hereby approved for payment.

Carried Unanimously

**CORRESPONDENCE for Information:**

a) Triland

June 14, 2010 letter confirming commitment to main street development and that Triland will not deviate from original plans to see Main Street developed as an old turn of the century style.

b) Alberta Capital Finance Authority -

September 29, 2010 update report to Class 'B' shareholders. Client survey to follow.

c) Alberta Municipal Affairs

September 17<sup>th</sup> letter confirming that the SFE report has been submitted as required under the MSI Memorandum of Agreement.

d) Elk Island Public Schools

September 17, 2010 letter returning signed election agreement.

e) Alberta Environment

Invitation to meet with local councils at November AUMA conference.

Administration was instructed to set up a meeting with officials to discuss the lagoon repairs.

**OTHER BUSINESS:**

a) Community Futures- Workshop October 21<sup>st</sup> Town of Vegreville. New approach to regional planning, economic and community well being.

M#123-2010 Palmer: that Darrell Warren, Rob Lindemann and the administrator be approved to attend the October 21<sup>st</sup> workshop in Vegreville.

Carried Unanimously

b) AUMA Conference – Early Bird registration \$625.00 to October 22<sup>nd</sup>.

Administration was directed to submit a conference registration.

c) Emergency Management Alberta – Council Briefing – ‘Responsibilities Before, During and After Emergencies’.

Administration was directed to book a session with Emergency Management Alberta.

**REPORTS:**

a) Administrator

A brief verbal report touched on the following:

- corrected Land Use maps have been received from Municipal Planning Services so the Village can move forward to have the final version of the MDP and LUB printed.
- municipal liability insurance renewal
- September 23<sup>rd</sup> Mayor/CAO meeting
- notice from DAB secretary that appeal against 4844-47 Avenue development application upheld and development permit refused.

M#125-2010 Stead: that the administrator's report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

The fire department meets regularly on the first Tuesday of the month.

ii) Regional Solid Waste Commission

Village will be advised of next meeting of Commission.

iii) Lamont County Housing Foundation

Councillor Stead indicated the requisition will increase between 5-7%.

iv) C.R. Vegreville Corridor Water Services Commission

Board Chairman Mayor Palmer reported on the Epcor proposal to purchase 12km of NE Commission pipeline located within Edmonton City Limits and subsequent meeting with Northeast Commission officials.

v) Chipman Agricultural Society

Councillor Stribling indicated that the Society needs more volunteers and new directors as the terms as expiring.

vi) F.C.S.S.

A brief explanation of the FCSS function and board makeup was provided for the benefit of the Councillor elects.

c) Other Reports:

ATCO Electric – Update Eastern Alberta DC Transmission line.

M#126-2010 Stead: that the foregoing reports be received for information purposes.

Prior to adjourning the meeting Mayor Palmer presented outgoing Councillors John Stribling and Gary Stead with engraved nameplates and thanked them for their undying support over the past 27 years.

Mayor Palmer stated ‘I am short on words for all the experiences over the years, there was almost no money in the bank in 1983, but over time, we were able to give a neat town to the residents.’

Mayor Palmer also offered words of encouragement to Darrell Warren and Rob Lindemann in the hopes that Council will be able to move forward in a positive way.

Carried Unanimously

**ADJOURNMENT:**

Mayor Palmer adjourned the meeting at 10:10 p.m.

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Mayor, Jim Palmer

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Administrator, Pat Tomkow

