

**MINUTES OF REGULAR MEETING  
OF THE VILLAGE OF CHIPMAN  
November 15, 2010**

**CALL TO ORDER:**

Mayor Palmer called the regular monthly meeting to order at 8:35 p.m.

The meeting was called late as a result of overrun of time spent in discussions with the Chipman Fire Department.

**PRESENT:**

In attendance were Mayor Palmer Councillor Rob Lindemann, Councillor elect and administrator Pat Tomkow.

Councillor Darrell Warren was absent from the meeting.

**ADOPTION OF AGENDA:**

M#127-2010 Palmer: that the agenda be adopted as presented with the addition of item (f) under New Business - letter of support for Lamont County Internship Program..

Carried Unanimously

**ADOPTION OF MINUTES**

M#139-2010 Palmer: that the Minutes of regular meeting held October 13, 2010 be accepted as printed and circulated.

Carried Unanimously

M#140-2010 Lindemann: that the Minutes of Organizational Meeting held October 14, 2010 be adopted as printed and distributed.

Carried Unanimously

**DELEGATIONS:**

No Requests

**BUSINESS ARISING OUT OF MINUTES:**

**a) Chipman Road Program**

Village Notice of October 26<sup>th</sup> 2010 to the Bonding Company indicated that the Village would be making a claim on the Performance Bond issued by Sovereign General as Allied Paving was declared by Engineering Consultants, Genivar to be in default under its contractual obligations.

It was noted that deficiencies are being documented and repairs costs could be substantial. Sovereign was also advised of work being undertaken on an emergency basis for valve repair.

An independent engineering review had been provided to Council.

In the ensuing discussion it was agreed that there should be a three-way meeting with engineer John Twach, Council and solicitor Wm. Barclay.

M#-141 Palmer: that the status report on the road project be accepted and that solicitor Wm. Barclay be contacted for a follow up meeting.

Carried Unanimously

b) Emergency Services (Fire) Agreement

Following the CAO meeting held November 8<sup>th</sup>, some minor corrections to the agreement were proposed. A copy of the agreement with notations was provided to Council.

Mayor Palmer expressed concern with the time lines taken to finalize the emergency services agreement indicating he would be reluctant to sign a new agreement until the Village was repaid in full for 2009 fire costs.

c) ONPA Architects

Response requested by ONPA for main street redevelopment concept.

M#142-2010 Palmer: that ONPA be advised by letter that in general the design fits the current Council's long term vision for the community.

Carried Unanimously

**FINANCIAL REPORTS:**

The Statement of Operating Revenues/Expenditures for the month ending October 31, 2010 was presented to Council for approval.

M#143-2010 Lindemann: that the financial report for the period ending October 31, 2010 be received for information.

Carried Unanimously

**PAYMENT OF ACCOUNTS:**

M#144-2010 Lindemann: that the accounts covered by cheque numbers 20100357 to 20100403 inclusive, for the total sum of \$45,679.78 be and are hereby approved for payment.

Carried Unanimously

**CORRESPONDENCE for Information:**

a) Alberta Municipal Affairs – Update Emergency Public Warning System

November 5, 2010 letter advising that transition to a digital platform has been delayed. In the interim, the existing EPWS will continue to provide public warnings.

b) Address Alberta Initiative

AUMA advisory on how Address Alberta will work and what is required from municipalities. Spatial Data Warehouse (SDW) will need cooperation and participation of municipalities to create a repository of all municipally approved addresses for emergency response systems, health and safety, mapping for GIS and accessing spatial data.

c) Green Sustainable Landscapes

Introductory letter herbicide application services.

d) Elk Island Public Schools

October 28, 2010 media advisory Board of Trustee selection of Chair and Vice-Chair.

e) Alberta Capital Finance Authority

Official Notice 2005 Debenture No. 3100249 (312,400.00) paid in full.

f) Alberta Municipal Affairs

Confirmation that purchase of street sweeper is a qualifying project under the MSI Program.

g) Alberta Transportation

October 2, 2010 conditional permit authorizing installation of Corporate Limit signs.

h) Fortis Alberta

Vice President's congratulatory letter to Chipman Council.

i) Lamont County Housing Foundation

Notice of 2011 municipal requisition \$5,328.00 - increase \$549.31 over 2010 year.

j) Federation of Canadian Municipalities

Lobby efforts before House of Commons to extend March 31, 2011 deadline for Building Canada Projects.

M#145-2010 Palmer: that the foregoing correspondence items be received for information purposes.

Carried Unanimously

**OTHER BUSINESS:**

a) Lamont County – Level of Service for Emergency Services

County Council has approved this document for use in the County under the agreement with municipalities for the provision of fire suppression in Lamont County. This document was developed in accordance with the requirements of the Occupational Health and Safety Act and spells out responsibilities of the County Emergency Services Coordinator and the respective fire departments.

To change level of service requires approval of councils of the County and participating municipalities.

Questions were raised with respect to the status of SOP's and SOG's including capabilities of fire department to provide level of service set out in section (1).

M#146-2010 Palmer: that this item be tabled to the next meeting and that the County Reeve, Deputy Reeve and County Manager be invited to meet with Chipman Council on December 13<sup>th</sup> for an all around general discussion.

Carried Unanimously

b) Alberta Municipal Affairs –Sustainability Strategy

A report prepared by a working group of ministry and association staff presents a strategy to improve sustainability of Alberta's municipalities . The Minister is inviting a response to the report prior to February 28, 2010.

No further action taken at this time.

c) 2011 Equalized Assessment –

Equalized assessment has been set at \$18,930,971 for the 2011 year – an increase of \$1,853,814 over the previous year.

M#147-2010 Palmer: that the 2011 equalized assessment be accepted.

Carried Unanimously

d) Policy on Capped Taxes

Mayor Palmer elaborated on Council's decision to cap high end properties and maintain a minimum flat tax on lower assessed properties.

M#148-2010 Palmer: that a policy be prepared that unless full payment is received on capped taxes by the due date, taxes will be charged at the rate prior to application of the ceiling amount and that and penalties on capped taxes be calculated on the full tax amount prior to application of the tax ceiling.

Carried Unanimously

e) Altus Group – Possible Siting of Rogers Communication Tower

Letter requesting Village input regarding possible construction of a communication tower on NW 29-54-18-W4.

M#149-2010 Palmer: that administration submit an expression of interest to Altus showing the preferred location for a communications tower.

Carried Unanimously

**REPORTS:**

a) Administrator

A brief verbal report made reference to the following:

- Nov 23<sup>rd</sup> meeting with Alberta Transportation to discuss Lagoon repairs. Project requires updating relative to costs and scope of work.
- Request by Car Crafters request for use of downstairs boardroom next year for monthly meetings
- Elected Officials Education Program offerings
- Town of Bruderheim invitation to Festival of Trees
- Availability of Vegreville Commission 2009 Financial Statements

M#150-2010 Palmer: that the administrator's report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

The fire department meets regularly on the first Tuesday of the month.

ii) Regional Solid Waste Commission

No Items.

iii) Lamont County Housing Foundation

No Items

iv) C.R. Vegreville Corridor Water Services Commission

Organizational and Regular Board Meeting will be held November 18<sup>th</sup>.

v) Chipman Agricultural Society

Councillor Lindemann reported on AG Society plans for a Town Centre giant Christmas tree.

vi) F.C.S.S.

No Items.

M#151-2010 Palmer: that the foregoing items be received for information purposes.

Carried Unanimously

**ADJOURNMENT:**

Mayor Palmer adjourned the meeting at 10:16 p.m.

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Mayor, Jim Palmer

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Administrator, Pat Tomkow