

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
March 11, 2011**

CALL TO ORDER:

Mayor Palmer called the regular monthly meeting to order at 1:30 p.m.
Due to conflicting schedules the regular council meeting had been moved forward to March 11th.

PRESENT:

In attendance were Mayor Palmer, Councillor Rob Lindemann, Councillor Darrell Warren and administrator Pat Tomkow.

ADOPTION OF AGENDA:

M#180-2011 Palmer: that the agenda be adopted as presented and distributed

Carried Unanimously

ADOPTION OF MINUTES

M#181-2011 Warren: that the Minutes of regular meeting held January 10, 2011 be adopted as printed and circulated.

Noted that the February meeting had been cancelled due to lack of quorum.

Carried Unanimously

DELEGATIONS:

No Requests

BUSINESS ARISING OUT OF MINUTES:

a) Chipman Road Program

The following correspondence items were provided to Council:

.1 Reynolds Mirth February 4, 2011 follow-up letter to Genivar indicating Genivar's refusal to provide requested information is negatively impacting the Village of Chipman's ability to make a claim under the performance bond.

.2 Banksianna - engineering consultant's costs for project review.

Noted that the Village solicitors were instructed to have required documentation in place in the event of a lawsuit.

M#166-2011 Palmer: that the status update on the road project be received by Council.

Carried Unanimously

b) Council Meeting Dates

Council discussed and agreed to keep the second Monday of each month as the date for regular meetings of Council

M#182-2011 Warren: that motion number 176-2011 be rescinded and that regular meetings of council be held the second Monday of each month.

Carried Unanimously

FINANCIAL REPORTS:

M#183-2011 Warren: that the preliminary financial report for the period ending January 31, 2011 be received for information.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#184-2011 Warren: that the accounts covered by cheque numbers 1010453 to 20110042 inclusive, for the total sum of \$80,639.94 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) Fortis Alberta

February 3, 2011 notice of AUC approved rate changes and investment levels.

b) ATCO Electric

February 2, 2011 preferred route announcement for Eastern Alberta DC line.

c) AUMA

January 26, 2011 media release thanking Premier Ed Stelmach for his contributions to the Province of Alberta.

d) Government of Alberta Land Disposition Branch

Information letter noting requirements of municipalities purchasing land public land for public works purposes.

e) Southern Alberta Light Horse

December 11, 2010 appreciation letter for role in Chipman's Remembrance Day Services.

f) Chipman Historical Foundation

January 4, 2011 President's letter citing 2010 year accomplishments..

g) FCSS

Annual Volunteer Appreciation to be held April 10, 2011 in Mundare.

M#185-2011 Palmer: that the Village donate \$100.00 towards the volunteer event.

Carried Unanimously

h) C.R. Vegreville Corridor Water Services Commission

Notice of 2011 water rate increase. Current rate \$1.1215/m³ an increase of 7 cents per cubic meter.

i) Alberta Municipal Affairs

March 1, 2011 letter from Minister Goudreau confirming 2011 MSI grant allocation of \$141,767 for capital and \$67,260 for operations.

j) Alberta Municipal Affairs

MSI status reports summarizing funding allocations and listing of approved projects from 2007 to 2009.

k) Town of Vegreville

Copy of February 9, 2011 letter advising of funding provided to the Vegreville Primary Care Network.

l) Stewart Weir:

2011 engineering services and disbursement rates. Mayor Palmer reported that province has been very cooperative in dealing with the lagoon problem. Also the fire department has been asked to burn off the dead grass at the site.

M#185-2011 Lindemann:

That other than item (g) the remaining correspondence items be received for information.

Carried Unanimously

OTHER BUSINESS:

a) Lamont County Fire Budget

The following items were submitted to Lamont County February 4, 2011

- fire chief's equipment budget request
- required fire agreement accounting for 2010 fire expenditures
- Village of Chipman fire budget incorporating the fire chief's equipment list.

M#186-2010 Warren: that Council approve the action taken in submitting the fire documentation to Lamont County

Carried Unanimously

b) Alberta Municipal Services Corporation (AMSC)

On-line Survey to collect baseline data on municipal potable water and wastewater systems for the purpose of exploring potential solutions and gain insight into challenges being faced.

M#187-2011 Palmer: that the Village decline participation.

Carried Unanimously

c) 2011 STEP Program

M#188-2011 Palmer: that the Village approve participation in the STEP Program.

d) Road Contract Annexed Land

The proposed road maintenance agreement with Lamont County and recommended changes regarding liability were circulated with the agenda.

M#189-2011 Palmer: that the changes be sent to Lamont County and that the document be reviewed by Wm. Barclay.

Carried Unanimously

e) Disputed Sewer Billing

Complaint from owner of Block 17, Plan 4802 alleging improper installation of private sewer line resulting in freeze up and refusal to pay sewer utility billings.

M#190-2011 Palmer: that the matter be tabled

Carried Unanimously

f) LGA Conference

M#191-2011 Palmer: that the administrator be authorized to attend the Local Government conference March 16-18 in Red Deer and be reimbursed for out of pocket expenses.

Carried Unanimously

g) Chipman Centennial

Concern noted that little progress has been made and that it is imperative that plans move forward.

h) Tax Recovery Agreement

Copies of a tax agreement between the Village and a local landowner pursuant to section 418(4) of the *Municipal Government Act* were circulated for approval. It was noted that the individual has made a concerted effort to bring down the arrears.

M#192-2011 Warren: that the tax arrangements be approved by Council and that the Mayor and Administrator be authorized to execute the agreement on behalf of the Village of Chipman.

Carried Unanimously

i) Alberta Education – Status Roman Catholic School District

Administration reported that upon further investigation and the lateness in receiving official documentation (Ministerial Order) that separate school declarations will not apply until the 2012 year.

No further action required at the present time.

j) Lamont County Landfill Commission:

Concerns had been raised concerning the validity of the 20% landfill requisition increase and meeting delays.

Councillor Warren conceded that due to his job schedule he would be unable to attend meetings of the Landfill Commission and recommended that he be replaced by Mayor Palmer and that Rob Lindemann remain as the alternate.

M#193-2011 Lindemann: that Mayor Palmer be appointed as the first representative to the Landfill Commission.

Carried Unanimously

k) Lamont County – Tax Recovery Proceedings Annexed Lands

A review of Order in Council OC 68/2010 by Municipal Affairs confirmed that it is the responsibility of the Village of Chipman to undertake any tax recovery proceedings required to collect taxes pertaining to properties within the annexed lands.

Accordingly a letter was forwarded to the County indicating Village preference to undertake tax recovery within the lands separated from the County. The Village included a commitment to repay all tax arrears and penalties owing to Lamont County prior to annexation date.

M#194-2011 Lindemann: that Council ratify the action taken in the matter of tax recovery.

Carried Unanimously

l) Update of Hall Rental Agreement

The Hall Rental Policy adopted by Council in March of 2007 was put forward for review specifically the section on liquor permits.

Besides the liquor permit number, event organizers will now be required to provide a copy of the permit for Village files. Council agreed that section (1) of the rental agreement should be further revised to protect the village from liability and that this revision be brought forward at the next meeting of Council.

m) Workshops and Training Courses:

Notice of Disaster Social Services and Emergency Operations Courses offered March 22nd and 23rd in Two Hills.

Council members indicated they are unavailable on those dates.

n) Alberta Capital Finance – Annual General Meeting April 7th

Background information was provided on the role of ACFA and the annual general meeting.

Due to other commitments, Councillors Lindemann and Warren will be unable to attend the AGM. Mayor Palmer will be attending as Chair of the Vegreville Commission.

REPORTS:

a) Administrator

A brief verbal report made reference the following:

- audit of Village records will commence on March 15th
- fire agreement follow up CAO meeting scheduled for April 21st
- May 26th 7:00 p.m. date set for joint meeting of all Councils

M#196-2011 Warren: that the administrator's report be accepted for information

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

No Items

ii) Regional Solid Waste Commission

Covered earlier in the agenda.

iii) Lamont County Housing Foundation

Summary of January 17th Board Meeting circulated to Council.

iv) C.R. Vegreville Corridor Water Services Commission

Chairman Palmer indicated the Commission is undergoing an extensive policy review and will be followed up with a re-write of the policy handbooks.

v) Chipman Agricultural Society

Councillor Lindemann provided extensive detail on the Ag. Society Fair Days plans including a listing of the proposed events. Projects considered are purchasing

of a tent and a construction of a gazebo. For the musical event it was suggested that CFCW host Bev Munroe be included as he would bring in a crowd.

vi) F.C.S.S.

Toni Nygren, the at large representative for Chipman, attended at 3:00 p.m. and presented the FCSS annual report listing the activities undertaken by FCSS. Also noted was the day home program initiative and the required accreditation program for approval.

Council thanked Mrs. Nygren for her excellent report.

M#197-2011 Palmer: that the committee reports be received for information purposes.

Carried Unanimously

ADJOURNMENT:

Mayor Palmer adjourned the meeting at 3:20 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow