

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
January 10, 2011**

CALL TO ORDER:

Mayor Palmer called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Mayor Palmer, Councillor Rob Lindemann, Councillor Darrell Warren and administrator Pat Tomkow.

ADOPTION OF AGENDA:

M#164-2011 Lindemann: that the agenda be adopted as presented and distributed together with the addition of the following items under other business:

- Changing of regular council meeting dates
- Hiring of temporary workers

Carried Unanimously

ADOPTION OF MINUTES

M#165-2011 Palmer: that the Minutes of regular meeting held December 13, 2010 be accepted as printed and circulated.

Carried Unanimously

DELEGATIONS:

No Requests

BUSINESS ARISING OUT OF MINUTES:

a) Chipman Road Program

The following correspondence items were provided to Council:

- .1 Reynolds Mirth December 13, 2010 letter to Genivar requesting project documents to assess the extent and reason for various deficiencies.
- .2 Sovereign General December 14, 2010 correspondence to Reynolds Mirth requesting documentation for investigative purposes.

It was noted by the administrator that with the exception of the financial files, the solicitors are in possession of the contract documents and the project file. Now that the draft report has been completed, engineering consultant John Twach will be finalizing the engineering assessment.

M#166-2011 Palmer: that the status report on the road project be received by Council.

Carried Unanimously

b) Lagoon Berm Repairs – Stuart Weir

Engineering Consultants Stuart Weir submitted a scope statement relating to the lagoon rehabilitation project. The project aim is to provide an assessment of existing lagoon conditions, review of leakage problems and preparation of a report outlining options for remediation and associated costs. Initial report costs \$1,874.00.

M#167-2011 Palmer: that the project be deferred until spring and that Administration check with Alberta Transportation to see if they will cover increased costs as the original approved amount of \$42,750 will not adequately address needed restoration and repair work.

Carried Unanimously

c) Municipal Affairs Sustainability Strategy Report

At the December meeting it was agreed to set a meeting date with all members of Council present for the purpose of reviewing and responding to the sustainability initiative. Response deadline February 28, 2011.

M#168-2010 Warren: that Council and administration meet January 21, 2011 at 10:30 to review the strategy report.

Carried Unanimously

d) Alberta Emergency Management

Correspondence from AEMA indicates a preference to offer training once a new Field Officer is hired for the region.

M#-169-2010 Palmer: that due to the number of postponements the matter be scrapped.

Carried Unanimously

FINANCIAL REPORTS:

A preliminary year-end Statement of Operating Revenues/Expenditures for the month ending December 31, 2010 was presented to Council for approval. Currently the statements reflect a deficit however it was noted that year-end audit adjusting entries and reserve transfers will change the year-end numbers.

M#170-2011 Lindemann: that the preliminary financial report for the period ending December 31, 2010 be received for information.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#171-2011 Warren: that the accounts covered by cheque numbers 20100446 to 20100452 inclusive, for the total sum of \$35,851.21 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) Alberta Municipal Affairs

Update from Minister Goudreau on legislation that affects property rights and supports ability of the Alberta Government to plan for province's future. Three enactments:

- Land Assembly Project Area Act*
- Alberta Land Stewardship Act*
- Electric Statues Amendment Act*

b) Lamont County

Notice 2011 Landfill Requisition - \$10,256, an increase of 20% over previous year. Noted that a meeting of the County Regional Solid Waste Commission had not been convened and that the 5-year time frame for the 20% annual increase had passed.

c) Village of Chipman

November 30th letter of support for County Internship program application.

d) Government of Canada/Federation of Canadian Municipalities

Joint letter confirming extension to complete infrastructure stimulus projects.

e) Statistics Canada

Federal census scheduled for May 2011.

f) Alberta Municipal Affairs

December 14, 2010 correspondence indicating reporting requirements for 2009 MSI capital have been met and approved.

g) Triland

Report on current activities and meetings with financial partners.

Mayor Palmer commented the required lift station plans for the Coyote Commons Property.

M#172-2011 Lindemann: that the foregoing correspondence items be received for information purposes.

Carried Unanimously

OTHER BUSINESS:

a) Lamont County – Ross Creek Estates – Area Structure Plan (SE2-55-19-W4)

Proposal for development of 147 acre agricultural parcel into a 49 lot Country Residential Subdivision (bare land condominium), of average size (1.5) acre lots including a large common central area for equestrian activities. Response requested by January 14, 2011.

M#173-2010 Lindemann: that Lamont County be informed that the Village has no issues with the proposed development.

Carried Unanimously

b) MUNIWARE –Support Agreement and Update of New Software

Notice that annual support agreement has increased by 2.5%. New SQL.net based software package will be available after April 2011. One-time enhancement fee of \$750 will be charged for new software. Recommended that IT personnel review computer hardware to ensure that current equipment meets specifications for new software. Current Muniware version will not be supported after December 31, 2012.

M#174-2010 Warren: that the Mayor and Administrator be and are hereby authorized to sign the software support agreement and that software changes be put on hold until 2012.

Carried Unanimously

This will allow time to for testing and to work out any potential bugs in the new software.

- c) Kalyna Country Performing Arts Association
Donation request.

M#175-2011 Palmer: that the donation request be denied.

Carried Unanimously

- d) Changing of Regular Council Meeting Dates

Councillor Darrell Warren indicated that his work schedule interferes with his ability to attend most meetings and requested that the regular Council meeting date (the second Monday of each month) be moved to the second Tuesday of each month. This would ensure that meetings would be attended by all three members of Council.

Copies of the relevant sections of the *Municipal Government Act* pertaining to requirements for council meetings were circulated at the meeting.

M#176-2011 Warren: that the regular monthly meetings of Council be changed from the second Monday of the month the second Tuesday of each month.

In the ensuing discussion it was agreed to wait two weeks prior to giving official notice in the event that work circumstances change for Councillor Warren.

Carried Unanimously

REPORTS:

- a) Administrator

A brief verbal report made reference the following:

- utility accounts transferred to taxes
- tax arrears and penalties
- complaint from Bob Denness - sewerline freeze up

M#178-2011 Warren: that the administrator's report be accepted for information and that the RRSP contribution rate of \$2,000 for the administrator be approved.

Carried Unanimously

- b) **COMMITTEE REPORTS:**

- i) Fire Department

Councillor Warren noted good attendance at fire department meetings. Concern raised that too much emphasis is being placed on fund raising rather than fire prevention.

- ii) Regional Solid Waste Commission

Confirmed that to date there has been no meeting of the County Regional Waste Commission.

- iii) Lamont County Housing Foundation

Noted by Councillor Warren that 50% funding was approved for building projects. Commentary added that Foundation will need to decide whether to renovate or build new as most lodges were built in the 60s and 70's - any shortfall ends up in requisition.

- iv) C.R. Vegreville Corridor Water Services Commission

Chairman Palmer reported on a water model being developed by Williams Engineering.

v) Chipman Agricultural Society

Councillor Lindemann noted that he worked late the night of the monthly meeting, and could not attend the January 5th meeting.

vi) F.C.S.S.

Next meeting scheduled for January 13th in Chipman.

M#179-2011 Palmer: that the committee reports be received for information purposes.

Carried Unanimously

ADJOURNMENT:

Mayor Palmer adjourned the meeting at 9:34 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow