

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
December 13, 2010**

CALL TO ORDER:

Mayor Palmer called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Mayor Palmer, Councillor Rob Lindemann, and administrator Pat Tomkow.

Councillor Darrell Warren was absent from the meeting.

ADOPTION OF AGENDA:

M#152-2010 Palmer: that the agenda be adopted as presented and distributed.

Carried Unanimously

ADOPTION OF MINUTES

M#153-2010 Palmer: that the Minutes of regular meeting held November 13, 2010 be accepted as printed and circulated.

Carried Unanimously

DELEGATIONS:

No Requests

BUSINESS ARISING OUT OF MINUTES:

a) Chipman Road Program

A progress report noted the following:

- Engineering consultant John Twach prepared a list of documents to be forwarded by Genivar to Village solicitors Reynolds Mirth.
- Sovereign General, Bonding Company for the contractor, indicated they are not taking any action therefore Reynolds Mirth is asking Genivar to provide documentation on the road project in order to determine where each party is at fault.
- Reynolds Mirth advised John Twach not to revise the draft engineering report until such time information is received from Genivar.

Due to rising legal costs, Mayor Palmer suggested that a negotiated settlement may be a better option for the Village.

b) Fire Agreement – Lamont County

Now that several items have been clarified with the County and 2009 fire costs have been repaid, the Village would be prepared to sign the joint agreement.

c) Fire Safety – Level of Service

The County has advised that appropriate SOG's and SOP's required under the Level of Service document are being developed.

d) Lagoon Berm Repairs

Following at meeting with Alberta Transportation on November 23rd, an inspection of the lagoon site was conducted by Dave McIntyre of Alberta Transportation, Terry McGinn from Alberta Environment and Engineering consultants Stuart Weir. Village Council and administration participated in the tour. Additional grant funding was requested by the Village as the original approved amount of \$42,750 would not adequately address needed restoration and repair work.

Alberta Transportation indicated that they would consider options to manage the problem.

Stuart Weir will follow up with a report and recommendation.

M#-154-2010 Palmer: that the status update on the foregoing items be accepted by Council, and that the matter of the road program and lagoon repairs be addressed when additional information is made available to Council

Carried Unanimously

FINANCIAL REPORTS:

The Statement of Operating Revenues/Expenditures for the month ending November 30, 2010 was presented to Council for approval. An update on the status of capital purchases was also provided with the report.

M#155-2010 Lindemann: that the financial report for the period ending November 30, 2010 be received for information.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#156-2010 Palmer: that the accounts covered by cheque numbers 20100404 to 20100403 inclusive, for the total sum of \$38,811.02 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) Spatial Data Warehouse (SDW)

November 12, 2010 follow up letter on the mapping data for creation of a repository of all municipally approved addresses for emergency response systems. Information is to be submitted by December 15, 2010.

b) ATCO Electric

November 19, 2010 update – Eastern Alberta DC Transmission Line route options.

c) Alberta Municipal Affairs

November 15, 2010 correspondence from Municipal Affairs Minister Goudreau With regard to launching of new website to highlight MSI projects and share project information.

d) Alberta Health and Wellness

December 6, 2010 e-mail letter from Health Minister Gene Zwozdesky noting the five strategies designed to improve services under the ‘Becoming the Best’ health strategy.

e) AUMA

December issue - News for Council.

f) Federation of Canadian Municipalities

FCM notice of federal government announcement to extend the deadline for completion of projects funded under the 'Building Canada Fund.'

g) AMSC Insurance Services

Benefit plan update and listing of services offered under the AMSC program.

h) Alberta Emergency Management

Clarification of authority/process for declaration of state emergency under current legislation.

i) Lamont County Housing Foundation

Notice of 2011 municipal requisition \$5,328.00 - increase \$549.31 over 2010 year.

j) Federation of Canadian Municipalities

Lobby efforts before House of Commons to extend March 31, 2011 deadline for Building Canada Projects.

M#157-2010 Lindemann: that the foregoing correspondence items be received for information purposes.

Carried Unanimously

OTHER BUSINESS:

a) Training Courses – Alberta Emergency Management

A listing of training opportunities offered during the first six months of 2011 was circulated with the agenda.

Also noted was the requested from Deiter Langer to postpone the presentation 'Council responsibilities before/during/after emergencies.'

M#158-2010 Lindemann: as agreed, administration is to schedule the presentation for either the February Council meeting or at a time when Deiter Langer can work it into his schedule.

Carried Unanimously

b) Tax Collection Policy- Capped Properties

The purpose of the policy is to ensure timely collection of taxes from ratepayers receiving the benefit of a ceiling on taxes. Property owners receiving the benefit of a cap on taxes who fall into arrears will be required to pay tax penalties on the entire amount of taxes calculated prior to application of the tax ceiling.

M#159-2010 Palmer: that policy on tax collection for capped property be adopted by Council

Carried Unanimously

c) Compensation Agreement

The main purpose of a compensation agreement is to protect a municipality from incurring costs related to properties receiving a provincial historical designation. Council raised a question concerning the applicant's interest in pursuing a historical designation.

M#160-2010 Palmer: that no further action be taken until the applicant takes more initiative with the project.

Carried Unanimously

d) Alberta Municipal Affairs – Sustainability Strategies for Municipalities

At the request of the Minister of Municipal Affairs, the report of the Municipal Sustainability Strategy Working Group encompassing a proposal for municipal sustainability for Alberta municipalities was circulated with the agenda.

The report presents a strategy to improve the sustainability of Alberta's municipalities and provide municipalities with enhanced tools to help deliver the local services Albertans need. The strategy includes a self-assessment kit and an inventory of capacity building tools.

Municipal councils and administration are encouraged to review the report and provide feed back prior to February 28, 2011.

M#161-2010 Palmer: that a date be set for a review with all three members of council present.

Carried Unanimously

REPORTS:

a) Administrator

A brief verbal report touched to the following items:

- development agreement for CDC subdivision has been signed. Outstanding items are the survey and \$1,500 deposit for the land approach.
- complaints received on unsightly properties
- spoke with ATCO and requested that a representative from their company meet with Council.
- correspondence from Alberta Agriculture advising that as part of regulatory process, Alberta Agriculture is reviewing the Agricultural Pests (*Act*).
- invitation to Kalyna County Annual Christmas Meeting December 18, 2010 Andrew at the Rainbow Club/Seniors Room.
- contact by Toshiba sales rep for replacement of present copier
- results of Municipal Affairs review of 2010 Assessment Notice package
- renewal of fire brigade accident insurance and volunteer accident insurance

Council requested administration to check with other local jurisdictions for a comparative of level of coverage provided to volunteer groups.

M#162-2010 Palmer: that the administrator's report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

The fire department has indicated that they would like to have a village councillor attend their Tuesday meeting.

ii) Regional Solid Waste Commission

Request to be notified of subsequent meeting.

iii) Lamont County Housing Foundation

No Items

iv) C.R. Vegreville Corridor Water Services Commission

Chairman Palmer noted that municipalities should anticipate a 7 cent per m³ increase in water rates.

v) Chipman Agricultural Society

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Councillor Lindemann informed Council of the new executive. It was suggested that a meeting be arranged with the Ag Society to discuss their long and short term goals for the organization.

vi) F.C.S.S.
No Items.

M#163-2010 Palmer: that the committee reports be received for information purposes.

Carried Unanimously

ADJOURNMENT:

Mayor Palmer adjourned the meeting at 10:26 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow