

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
April 11, 2011**

CALL TO ORDER:

Mayor Palmer called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Mayor Palmer, Councillor Rob Lindemann, Councillor Darrell Warren and administrator Pat Tomkow.

ADOPTION OF AGENDA:

M#198-2011 Warren: that the agenda be adopted as presented and distributed together with the addition of the following items under Other Business:-

- f) ATCO- gas line installation approval annex lands
- g) Advertising donation (\$600) for Chipman Fire Dept Bike Rally

Carried Unanimously

ADOPTION OF MINUTES

M#199-2011 Warren: that the Minutes of regular meeting held March 11, 2011 be accepted as printed and circulated.

Carried Unanimously

DELEGATIONS:

No Requests

BUSINESS ARISING OUT OF MINUTES:

- a) Chipman Road Program

Noted that to date, there has been no further action taken by any of the parties.

FINANCIAL REPORTS:

A Statement of Operating Revenues and Expenditures for the month ending March 31, 2011 was presented for Council approval. It was noted that the deficit will be covered once 2011 taxes are levied and grant funding received.

M#200-2011 Warren: that the financial report for the period ending March 31, 2011 be accepted for information purposes.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#201-2011 Lindemann: that the accounts covered by cheque numbers 20110061 to 20110090 inclusive, for the total sum of \$37,038.30 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) Alberta Emergency Management Agency

North East Field Officer appointed. Ian Fox will assume this position May 2nd.

b) Alberta Transportation

March 2011 notice of consolidation of transportation grant programs and elimination of 25% cost share.

c) Alberta Transportation

March 7, 2011 letter from Alberta Transportation Minister Luke Ouellette confirming funding under the following programs:

- Basic Municipal Transportation Grant (MMTG) \$17,799
- Federal Gas Tax Fund (FGTF) \$50,000.

d) Alberta Municipal Affairs

March 9, 2011 correspondence from Minister Hector Goudreau advising that under the MSI Program the capital threshold has been lowered from 10% to 5% for capital projects to allow municipalities great flexibility.

e) Government of Alberta

March 10, 2011 correspondence outlining requirements and the time frame for municipalities wishing to conduct an official census.

f) AUMA

Returning Officer Notice of 2011 AUMA Elections for 2011-2012 AUMA Board of Directors.

g) Triland International

March 28, 2011 development update.

h) Small Town Talk / Pinetop Perkins

Complimentary article on Chipman National Hall and on the March 31st performance of Russell De Carle (long time Prairie Oyster lead singer).

M#202-2011 Lindemann: that the foregoing correspondence items be received for information purposes.

Carried Unanimously

OTHER BUSINESS:

a) 2011 Budget Estimates (Operating)

Council had received with the agenda an itemized listing of revenues and expenditures for the 2011 year together with a comparative of the 2010 budget and actuals. The numbers indicate that for the 2011 tax year, the Village will need to raise a total of \$280,919.00 through the mill rate to meet expenditures. Increased utility costs and rising fuel prices were the major factors impacting operating costs. It was also proposed that the minimum tax on improved properties be increased from \$800 to \$850.

M#203-2011 Palmer: that the preliminary 2011 Budget Estimates be approved and that the minimum tax on improved properties be increased to \$850.00 and that the \$300.00 minimum rate on vacant lots remain unchanged.

Carried Unanimously

b) Capital Budget

On the Capital side the following projects are proposed and will be financed as through grant programs:

Street Repairs	\$ 15,000
Hall Floor Restoration	\$ 33,000
Bucket Truck/Trackless	\$ 20,000
Photocopier	9,000
Sidewalk Replacement	\$150,000

M#204-2011 Palmer: that capital budget be approved as presented.

Carried Unanimously

M#205- 2011 Lindemann: that Property Tax Bylaw No.538-2011 be given first reading.

Carried Unanimously

c) Outstanding Building/Development Permits:

Administration provided information on expired building/development permits and steps required to bring various properties into conformance.

Administration was directed to first write give written notice advising of non-conformance and then follow up through the proper legislative channels if no action is taken by the delinquent permit holders.

d) Insurance Adjustment (Vehicle Additional Named Insured)

The Senior's Club are requesting additional passenger hazard coverage for the van insured under village policy. The insurers have advised that they are unable to add excess liability to only one vehicle – it must be all vehicles listed on the policy which changes the premium dramatically. This would add \$2,570 to the Village premium.

Council discussed the matter at length and raised the question as to whether or not the Senior's could change the licensing of the van as it is used mainly to transport supplies and not as a passenger van. Administration to make further inquiries.

M#206-2011 Warren: that administration make further investigate the matter of adding another umbrella layer taking cost and liability issues into account.

Carried Unanimously

e) Updated Hall Rental Policy

Mayor Palmer outlined liability issues the Village could be facing through failure of user to obtain a proper liquor licence and adequate event insurance.

Due to time limitations, a revised rental policy will be put forward at the next meeting of Council.

f) ATCO Gas

Copies of a plan for gas line installation at SE 31-54-18-4 within the annex lands, was circulated for Council approval. No issues noted.

M# 207-2011 Palmer: that the plans submitted by ATCO be approved by Chipman Council.

Carried Unanimously

g) Fire Department Event Advertising

M#208-2011 Palmer: that based on discussion with the fire chief prior to the meeting, a \$600 donation to the fire department for advertising their Bike Rally Event on Radio K97 be approved by Council.

Carried Unanimously

REPORTS:

a) Administrator

A brief verbal report made reference the following:

- CN crossing maintenance fees annexed lands. CN has requested Lamont County to make application to the Canadian Transport Agency to have the 'road authority' changed to reflect the Village of Chipman. Chipman will then be a billed monthly rate of \$502.00 for crossing maintenance.
- Seniors Week June 6-12
- AUMA notes to Council
- 2011 School Requisition \$37,749.89 - increase of \$3,537.64 over the prior year.

M#209-2011 Lindemann: that the administrator's report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

Noted that Fire Chief Rasumussen had provided Council with an update earlier in the evening. Topics included regional computer system, June bike Rally, controlled burning of village lagoon lands, and co-operation in Village events.

ii) Regional Solid Waste Commission

Mayor Palmer, Chair of the Regional Waste Commission, reported on meetings with Lamont County officials and Alberta Environment indicating good progress. He also provided background on post closure, plans for replacement of the landfill scale and updating of policies.

iii) Lamont County Housing Foundation

Councillor Warren indicated he would be attending the next foundation meeting.

iv) C.R. Vegreville Corridor Water Services Commission

Chairman Palmer reported on meetings with ACE officials and invitation to the April 29th Alberta Central East ground breaking ceremony in Two Hills.

v) Chipman Agricultural Society

Councillor Lindemann provided a written update detailing plans for Chipman Fair days. The Ag society president and secretary to meet with Council and administration the following morning.

vi) F.C.S.S.

Councillor Warren indicated he would be attending the next meeting.

M#210-2011 Palmer: that the committee and Board reports be received for information purposes.

Carried Unanimously

ADJOURNMENT:

Mayor Palmer adjourned the meeting at 10:08 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow