

**MINUTES OF REGULAR MEETING  
OF THE VILLAGE OF CHIPMAN  
June 13, 2005**

**CALL TO ORDER:**

The regular council meeting for the month of June was called to order by Mayor Jim Palmer at 8:00 p.m. The meeting was chaired by Mayor Palmer.

**PRESENT:**

In attendance were Mayor Palmer, Councillors Stead and Stribling, and the administrator Pat Tomkow.

There were no members of the public were present at the meeting.

**ADOPTION OF AGENDA:**

M#61-2005 Stead: that the agenda be adopted with the following additions:

- Borrowing and Local Improvement Bylaws 508, 509 and 510
- ambulance requisition
- PFRA truck fill application and signing authority
- cancellation of July/August Council meetings.

Carried Unanimously

**ADOPTION OF MINUTES:**

M#62-2005 Stribling: that the Minutes of Regular Council Meeting held May 24, 2005 be adopted as printed and distributed.

Carried Unanimously

M#63-2005 Stead: that the Minutes of Special Meeting held May 26, 2005 be adopted as printed and circulated.

**BUSINESS ARISING OUT OF MINUTES:**

a) Revised Cost Estimate Hwy15 Stormwater Drainage Project

A grant cheque of \$8,060 for the Highway 15 drainage project had been received along with a grant agreement for signature and return to the Environment Minister. The original application was filed in 2000 and since that time costs have risen substantially. On this basis, Alberta Environment agreed to consider funding a revised cost estimate. Outside expertise was recommended for reworking the project.

M#64-2005 Palmer: that this item be tabled.

Carried Unanimously

b) Agreement 5-Year Municipal Infrastructure Program

Following the April 13, 2005 notification from Alberta Infrastructure, a 5-year funding agreement was forwarded for signature to enable payment of funds under this multi-year program. Village eligibility for infrastructure upgrades has been calculated at \$100,000 per year over the term of the agreement.

M#65-2005 Stead: that Council accept the terms of the agreement between the Minister of Infrastructure and Transportation and the Village of Chipman; and the required signature of Mayor be approved.

Carried Unanimously

c) Municipal Assessment Services Group Contract and Share of Asset Funding

In response to the additional data loads required by the provincial Asset system to meet legislated guidelines municipalities were offered additional grant monies for annual loads completed before February 28, 2005. The assessors have indicated that Municipal Affairs is looking for additional data and more frequent loads into Asset requiring MASG to alter their work plan to accommodate these requirements. Municipal Affairs is also intending to move up the reporting deadline for the annual load from February 28 to January 31 to accommodate the move to current year equalization and eventually direct equalization.

Accordingly MASG has invoiced the Village for \$500.00 representing one half of the Asset Grant.

Discussion followed on this item and a notation was made that there are several properties that require a closer examination of the assessed values and until this has been done, payment of the grant monies to MASG should be withheld.

d) Guide Sign Industries

Correspondence from Guide Sign Industries regarding provincial changes to the Tourism Highway Signing Program. These include two-payment options and cost revisions for community attraction facility signs. All Services panel is still \$760 as per original program costs. Each community must apply to have signage upgraded. Alberta Transportation pays for some of the installation and symbols.

Consensus reached was that the existing signage is satisfactory and there is no need to spend the kind of dollars estimated under the highways program.

e) Village of Andrew 75<sup>th</sup> Anniversary Celebrations

To commemorate Andrew's 75<sup>th</sup> anniversary it was agreed that in lieu of presenting a plaque, the Village of Chipman would purchase a tree for planting in their Lions Park.

f) Summer Career Placements Program

Administration reported on the program requirements and applications received. Council instructed the administrator to set up interviews with the respective applicants.

**CORRESPONDENCE: (Information Items)**

a) Minister of Transportation –Streets Improvement Program

May 31, 2005 letter from Dr. Lyle Oberg, Minister of Infrastructure and Transportation that the 2004 annual Streets Improvement grant payment of \$16,666 has been forwarded to the Village.

M#66-2005 Palmer: that the correspondence from the Minister be received and that the grant payment be applied towards the 2005 roads improvement project

Carried Unanimously

b) Minister of Municipal Affairs – Municipal Sponsorship Program

May 25, 2005, letter from Rob Renner, Minister of Municipal Affairs, announcing the continuation of the Municipal Sponsorship Program in 2005/2006. The Village is eligible for a maximum grant of \$10,000. Applications must be received by the deadline of July 29, 2005.

M#67-2005 Palmer: that the Village make application under the program for insulation of the National Hall.

Carried Unanimously

**FINANCIAL REPORTS:**

Council had received with the agenda, a summary and detailed Statement of Operating Revenues and Expenditures for the period ending May 31, 2005. It was noted that the statement indicates a deficit of \$6,483.56 for the month of May and a year to date shortfall of \$19,575.61. This does not indicate an overdraft; the village is operating on prior years surplus funds. Until receipt of tax revenues in mid-year, the statements will show a deficit.

M#68-2005 Stead: that the Financial Reports for the period ending May 31, 2005 be received for information purposes.

Carried Unanimously

**PAYMENT OF ACCOUNTS:**

M#69-2005 Stead: that the accounts covered by cheque numbers 20050184 to 200500202 inclusive, for the total sum of \$19,695.24 be and are hereby approved for payment.

Carried Unanimously

**OTHER BUSINESS:**

a) 2005 Road Program

Borrowing Bylaws for undertaking a curb/sidewalk local improvement program and oiling of roads were prepared and presented for approval. The borrowing and local improvement bylaws were prepared in the format required by Alberta Capital Finance Authority.

M#70-2005 Stribling: that Village Bylaw No. 508-2005 to incur an indebtedness of \$37,600 for the purpose of constructing sidewalk improvements be given first reading.

Carried Unanimously

M#71-2005 Palmer: that Borrowing Bylaw No. 508-2005 be given second reading.

Carried Unanimously

M#72-2005 Stribling: that Council proceed with the third and final reading of Borrowing Bylaw No. 508-2005 at this meeting.

Carried Unanimously

M#73-2005 Stead: that Bylaw No. 508-2005 be given third and final reading.

Carried Unanimously

M#74-2005 Palmer: that Bylaw No. 509-2005 authorizing the municipality to impose a local improvement tax in respect of all lands that directly benefit from the curb/sidewalk local improvement project be given first reading.

Carried Unanimously

M#75-2005 Stead: that Bylaw No. 509-2005 be given second reading.

Carried Unanimously

M#76-2005 Palmer: that Council proceed with the third and final reading of Bylaw No. 509-2005 at this meeting.

Carried Unanimously

M#77-2005 Stribling: that Local Improvement Tax Bylaw No. 509-2005 be given third and final reading.

Carried Unanimously

M#78-2005 Palmer: that Bylaw No. 510-2005 authorizing Council to incur an indebtedness by the issuance of debentures in the amount of \$312,400 for the purpose of undertaking street improvements; the said borrowing subject to Ministerial approval to exceed the debt limit, be given first reading.

Carried Unanimously

It was noted that the village intends to repay the street improvement debentures over a 5-year term. The annual Alberta Transportation street program grants of \$100,000 proposed under the 5-year program grant agreement will be applied against the debenture.

M#79-2005 Stead: that borrowing Bylaw No. 510-2005 be given second reading.

Carried Unanimously

M#80-2005 Stribling: that Council proceed with the third and final reading of Bylaw No. 510-2005 at this meeting.

Carried Unanimously

M#81-2005 Palmer: that borrowing Bylaw No. 510-2005 be given third and final reading.

Carried Unanimously

b) 2005 Budget Estimates

The 2005 Budget Estimates (Operating and Capital) had been distributed with the agenda. The 2005 Operating budget proposes revenues of \$326,701 to finance expenditures of \$318,676 for an annual operating surplus of \$8,115. The 2005 mill rates represent a subsequent reduction in the tax rate. The effect of the budget resulted in a reduction of 2.5 Mills in the residential rate and 2.1 Mills on the non-residential rate.

On the Capital side, the following projects are proposed and will be financed as follows:-

-digitize infrastructure maps	\$ 10,000	(Reserves) carry forward from 2004
-street improvements	\$ 450,000	(Debentures, Provincial Grants & Reserves)
-truckfill	\$ 110,000	(Grant Funding , In kind Contributions)

Subject to Ministerial approval, the village intends to borrow \$312,400 by way of debenture to finance the road base/oiling project. Future grants under the 5-year Alberta Municipal Infrastructure Program will be utilized to repay the debenture.

M#82-2005 Stribling: that Council accept the 2005 Operating and Capital Budget as presented.

Carried Unanimously

c) 2005 Property Tax Rate Bylaw

Copies of the 2005 Property Tax Bylaw had been circulated to Council. The Bylaw establishes the following mill rates for the 2005 taxation year:

Residential	25.388 Mills	(reduction of 2.532 mills)
Non-Residential	34.954 Mills	(reduction of 2.188 mills)

M#83-2005 Palmer: that Village of Chipman Property Tax Bylaw No 507-2005 be given first reading.

Carried Unanimously

M#84-2005 Stribling: that Village of Chipman Property Tax Bylaw No. 507-2005 be given second reading.

Carried Unanimously

M#85-2005 Stead: that Chipman Village Council proceed with the third and final reading of Bylaw No507-2005 at this meeting.

Carried Unanimously

M#86-2005 Palmer: that Village of Chipman Property Tax Bylaw No. 507-2005 be given third and final reading.

Carried Unanimously

M#87-2005 Stead: that pursuant to Section 347(1) of the *Municipal Government Act*, Chipman Village Council hereby agrees to cancel a portion of the municipal taxes for the properties listed under the Schedule submitted and presented at the meeting.

Carried Unanimously

d) Alberta Environment Pesticide Service Mosquito Control

Notification of time-limited registration and terms approved under the Environmental Protection and Enhancement Act for 'biting fly class' chemical pesticide application. The village had also been requested to refund the un-used \$1,500 grant received in 2004.

It was noted during discussion that the Village would have to comply with the terms of the 2004 agreement with Health and Wellness concerning return of un-used grant monies for mosquito control.

e) Elk Island Schools – Tendering of Property and Road Closure

June 2, 2005 e-mail from Dale Lechalt, facility manager, Elk Island Schools advising that a recommendation would be put before the School Board to sell the property by tender and to work with the village to formally close the undeveloped portion of 47 Avenue and Transfer the Land to EIPS.

Concerns regarding access were discussed.

M#88-2005 Palmer: that no action be taken at this time.

Carried Unanimously

f) Solicitation for Custom Spraying

Offer from A & R Enterprises offering custom weed spraying at \$35.00 /hr and 0.25 per litre of product used.

Administration was instructed to keep this information on file.

g) Alberta Sport Parks & Wildlife Foundation –Alberta Salute to Volunteers  
Upon further examination of the correspondence it was noted that the Alberta Centennial awards pertained to volunteers in sports and recreation.

No further action taken

h) AUMA – Summit on Community Sustainability  
Registration for two day conference June 19 and 20<sup>th</sup> \$214.00. Due to previous commitments no one would be available to attend.

i) Ambulance Requisition Increase  
Councillor Stead provided information on the ambulance contract negotiations noting that the requisition would have to be increased by \$65,000 to meet rising costs and new levels of service.

In the ensuing discussion Mayor Palmer commented that this region should own and manage ambulance services; and that nothing is medicare should be private.

j) Cancellation of Summer Meetings  
M#89-2005 Palmer: that for the months of July and August the regular meetings be cancelled and any required meetings shall be at the call of the Chair.

Carried Unanimously

**REPORTS:**

a) Administrator's

A verbal report, which made reference to the following:

- public sale of land under tax recovery provisions of the *MGA* held at 10:00 a.m. in the village Office. It was confirmed that no tenders were received and that no one attended the public auction. Tax forfeiture documents are being prepared for registration at Land Titles.
- Planned attendance at LGA conference to be held June 17<sup>th</sup> in Smoky Lake.

M#90-2005 Palmer: that the administrator's report be accepted for information.

Carried Unanimously

b) COMMITTEE REPORTS:

i) Ambulance Board

Dealt with earlier in the meeting.

ii) Lamont County Fire Advisory Committee

No Items

iii) County of Lamont Regional Landfill Commission

No Items

iv) County of Lamont Senior's Foundation

No Items

iv) C.R. Vegreville Corridor Water Services Commission

Next meeting to take place July 14<sup>th</sup> in Lamont.

v) LEAP (Lamont Economic Alliance Partnership)

Information on local Business Directory.

vi) Chipman Agricultural Society  
No Items

viii) FCSS (Family and Community Support Services)  
No Items.

M#91-2005 Palmer: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

**QUESTIONS OF COUNCIL AND ADMINISTRATION**

**ADJOURNMENT:**

The meeting was adjourned by the Chairman at 9:52 p.m.

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Mayor, Jim Palmer

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Administrator, Pat Tomkow