

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
December 11, 2006**

CALL TO ORDER:

Mayor Jim Palmer called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Councillors Stead and Stribling, Administrator Pat Tomkow and Executive Assistant Susan Campbell

ADOPTION OF AGENDA:

M#116-2006 Stribling: that the agenda be adopted as printed and distributed together with the following additions to Other Business:

8. (i) Lamont County Economic Development Courses Jan. 12/13
- (j) Allied Paving Revised Invoice
- (k) Fire Department Payroll
- (l) Xmas Holiday Hours and open house
- (m) Claim for Highway Coyote Sign

Carried Unanimously

ADOPTION OF MINUTES:

M#117-2006 Stead: that the Minutes of Regular Council Meeting held November 13, 2006 be adopted as printed and distributed.

Carried Unanimously

BUSINESS ARISING OUT OF MINUTES:

a) Water Sewer Policy

Council discussed further wording changes to the draft policy, agreed to revisions and asked that the Administrator submit a revised draft at the next Council meeting.

M#118-2006 Stead: that this item be tabled to the December Council meeting.

Carried Unanimously

FINANCIAL REPORTS:

Statement of Operating Revenues/Expenditures to November 30, 2006

The administrator reviewed various statement items with Council noting surplus amount will be closer to budget after final 2006 expenses are paid.

M#119-2006 Palmer: to adopt the Statement as presented.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#120-2006 Stead: that the accounts covered by cheque numbers 2006-0443 to 2006-0488 inclusive for the total sum of \$129,156.41 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE (Information Items):

- a) Alberta Municipal Affairs - reminder that compliance reporting for project under 2005 Municipal sponsorship Program will be due January 31, 2007.
- b) Alberta Solicitor General – Crime prevention newsletter
- c) Alberta Health and Wellness – status of ground ambulance services and confirmation that municipalities will receive the same funding allocation for ambulance services in 2007/08 as in the previous year.
- d) Bel-Mk Engineering – letter of introduction regarding grant program for remediation of contaminated properties.

M#121-2006 Stead: that the correspondence items be received as information.

Carried Unanimously

OTHER BUSINESS:

- a) Kalyna Country Visitor's Guide 2007 – Membership Renewal

M#122-2006 Stribling: that the Village renew its membership at a cost of \$200.00.

Carried Unanimously

- b) Edmonton Soaring Club – request for sign

Two representatives from the Soaring Club appeared to speak to their request to erect a sign on Chipman property.

M#123-2006 Palmer: that the Soaring Club be allowed to erect a directional sign, as long as it conforms to Alberta Ministry of Transportation requirements and does not impair highway visibility.

Carried Unanimously

- c) Snow Removal Policy

Council reviewed the material presented and agreed on the need for a policy that sets out Village snow plowing priorities, as well as a procedure and charges to residents for snow clearing on their property.

M#124-2006 Palmer: that a snow clearing policy be adopted that

- sets priorities as sidewalks and streets first, followed by alleys;
- requires residents who want snow cleared on private property to fill out a work order and to pay for snow clearing at the rate of \$25 for every 15 minutes or part thereof;
- states that clearing on private property will be done on a 'first come first served' basis and as time permits, taking into account workload of the Village crew.

Carried Unanimously

- d) Tax Recovery

Council reviewed the material presented and discussed market value Reserve Bids for the seven (7) properties to be sold.

M#125-2006 Palmer: that the properties be sold at a public auction to be held April 2, 2007 in the Village of Chipman offices, auction to begin at 10:00 a.m. Reserve Bids were set as follows:

LEGAL	RESERVE BID
Lots 1&2, Blk 2, Plan 5250Q	\$13,250
Lots 1&2, Blk 1, Plan 5250Q	15,000
Lot 7, Blk 13, Plan 6072HW	22,260
Lot 10, Blk 13, Plan 6072HW	39,070
Lot 13, Blk 2, Plan 5250Q	8,820
Lot 11, Blk 21, Plan 752-0305	19,630
Lot 1, Blk 13, Plan 6072HW	8,000

Carried Unanimously

e) Muniware Software Support Contract

M#126-2006 Stribling: that the Village renew the Municipal Software Support Agreement with MuniWare, to be cost shared 50/50 basis with the Vegreville Commission as per approved arrangements between the two entities.

Carried Unanimously

f) Jubilee Insurance – Councillor/Volunteer Firefighter policy Renewal

M#127-2006 Stribling: that the Village renew this insurance policy for the 2007 year.

Carried Unanimously

g) Historical Foundation – Rural Development Fund Application – Expression of Interest

Susan Campbell, President of the Chipman Historical Foundation, reported that the Foundation is considering applying for funding to restore the Chipman National Hall. Council expressed concern at the requirement that the Applicant contribute 25%. Given that the project will likely cost \$250,000-\$300,000, Council could not see how a small community like Chipman could raise the necessary contribution.

Ms. Campbell also informed Council of the book donation offered by the Thirlwell family, as well as the possibility of locating a library in the National Hall. Council expressed serious reservations about using the choir loft as a library, one of which being the creation of a significant fire hazard.

Ms. Campbell indicated that she would report on the Council discussion at the next Historical Foundation Board meeting in January, 2007.

h) RCMP Regimental Ball Invitation - February 24, 2007

M#128-2006 Palmer: that the Village purchase 8 tickets (1 table).

Carried Unanimously

i) Lamont County Economic Development Courses Jan 12/13

M#129-2006 Stribling: that Council approve attendance at the courses for Susan Campbell.

Carried Unanimously

j) Allied Paving Revised Invoice

A revised invoice from Allied Paving (\$3,376.10) for sidewalk work was circulated for approval.

M#130-2006 Palmer: the revised invoice be accepted and approved for payment based on the negotiated settlement with Allied Paving.

Carried Unanimously

k) Fire Department Payroll

Council reviewed the material submitted, which was then given to the Administrator for verification and payment. Council asked that John's Construction submit an account for replacing the front window at the Firehall.

l) Christmas Holiday Hours

Garbage collection will proceed on schedule on December 26. The Village Office will be open December 28-29. An open house to showcase the new downstairs meeting room will be held Friday, December 22nd between 1:00 p.m. and 4:00 p.m.. Appropriate notices will be posted.

m) Claim for highway 'Coyote' Sign

The Administrator advised that she is proceeding with the claim for damage done to the sign, which was struck by a truck earlier this month.

REPORTS:

a) Administrator's Report

A brief verbal report covered the following:

- negotiation process for road responsibility when annexing rural lands. In the annexation order the Village can specify that it does not want to annex the road.
- outline of process for road closure bylaw pertaining to lots in the new subdivision and advertising requirements in Section 606 of the *MGA*.
- insurance coverage secured through Jubilee Insurance. There will be final billing from Jardine Lloyd Thompson for the period September 30th to December 31st.
- fire chief's meeting scheduled for December 19th in Lamont County.
- pandemic planning session Friday December 15 2006. Council agreed that Toni Nygren will attend on behalf of the Village.
- note regarding outstanding utility accounts to be transferred to the tax roll.
- Bell Canada linear assessment complaint filed with Municipal Government Board.

M#131-2006 Palmer: that the Administrator's Report be accepted for information.

Carried unanimously

b) COMMITTEE REPORTS:

i) Ambulance Report

Next meeting to be held December 14, 2006 at the new Lamont Ambulance Building.

ii) Fire Department

No meeting

iii) Lamont County Regional Solid Waste Commission

Evaporation pond and sewer lagoon costs are skyrocketing, and the Commission has indicated an interest in approaching Chipman to take the sewage. Council discussed various aspects of such an arrangement.

iv) Lamont Seniors' Foundation

ASCHA Annual General Meeting was held in November in Camrose, and the Annual Trade Show and Conference will be held in February, 2007 in Edmonton.

v) Vegreville Corridor Water Services Commission

The Commission will be faced with a four (04) cent per cubic metre increase from its supplier of water in 2007 and the Commission is proposing to pass on the increase to its member municipalities.

vi) Chipman Agricultural Society

The Society has decided to shorten Fair Days to 1 day but has not yet decided what events will be planned for that day. Approximately 20 people attended the AGM on December 6.

vii) FCSS

No Items.

viii) LEAP

Nothing to report

M#132-2006 Palmer: that the Committee and Board Reports be accepted for information purposes.

Carried unanimously

ADJOURNMENT:

Mayor Palmer adjourned the meeting at 10:45 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow