

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
February 8, 2010**

CALL TO ORDER:

Deputy Mayor Stribling called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Deputy Mayor Stribling, Councillor Stead, Administrator Pat Tomkow and Administrative Assistant Keiron Rocque.

ABSENT: Mayor Jim Palmer

ADOPTION OF AGENDA:

M#012-2010 Stead: that the agenda be adopted as printed and distributed with the addition of Items: 5(a)(iv) – correspondence to Genivar regarding the paving project engineering costs, 9(b) – LGA Conference and – correction to 5(c) wording to read ‘Right of Way’.

Carried Unanimously

ADOPTION OF MINUTES

M#013-2010 Stead: that the Minutes of regular meeting held January 11, 2010 be accepted as printed and circulated.

Carried Unanimously

DELEGATIONS:

No Requests

BUSINESS ARISING OUT OF MINUTES:

a) Chipman Road Program

Council reviewed information submitted by Genivar to confirm outstanding amounts owing on engineering costs and the third party claim against Allied Paving under section 1.235 of Road Contract No 1009060. Allied Paving provided a Statutory Declaration dated January 25, 2010 indicating that they have discharged every obligation under the road contract and that full payment has been made to all creditors and claimants.

M#014-2010 Stead: that the foregoing items be received and that administration check with Genivar regarding claim settlement.

Discussion ensued on Council’s concerns with the overall engineering process. Administration was directed to submit a letter to the regional manager outlining Councils complaints including lack of an on-site engineer throughout the project, the swale installed on 48 Avenue, the change in elevation of 51 Street and the lack of enforcement of the road use agreement set out in the contract.

M#015-2010 Stribling: that the above correspondence be created and sent to the head office of Genivar and that a meeting be arranged to discuss the above mentioned items.

Carried Unanimously

Business Arising (Cont'd)

b) Annexation

Administrator Pat Tomkow briefly outlined a telephone conversation with Rick Duncan of the Municipal Government Board wherein Mr. Duncan stated that the annexation had yet to be approved.

c) Subdivision Update Lot 1, Block 12 Plan 4802 CL

Council was informed that the Public Utility Lot (adjacent to the truckfill) had been registered and that the remaining portion of Lot 1 had been consolidated with Lot 2, Block 12, Plan4802CL and Parcel C Plan 3504CL. The Utility Lot and consolidation were registered at Land Titles on January 10, 2010.

b) Development Agreement – Coyote Commons Bare Land Condo

A client copy of January 29, 2010 correspondence from Village lawyer Wm. Barclay to the developer's lawyer, Fraser Milner Casgrain, enclosing signed copies of the Condominium Development Agreement and approval for the condominium application were circulated to Council.

The required confirmation of property insurance through Chipman Construction Company for the leased Curling Rink building had been provided by Klondike Insurance Agencies Ltd.

M#016-2010 Stead: that Council accept the status update on the foregoing items and that the liability coverage be reviewed.

Carried Unanimously

M#017-2010 Stead: that council ratify the signing of the Development Agreement between The Village of Chipman and Chipman Development Corporation for the Bareland Condominium development.

Carried Unanimously

FINANCIAL REPORTS:

The Administrator reviewed with Council the Statement of Capital Revenues/Expenditures for the month ending January 31, 2010.

The Administrator reviewed with Council the Statement of Operating Revenues/Expenditures for the month ending January 31, 2010.

M#018-2010 Stribling: that the financial reports for the period ending January 31, 2010 be received for information.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#019-2010 Stead: that the accounts covered by cheque numbers 20100001 to 20100039 inclusive, for the total sum of \$190 683.36 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) Lamont County

January 18, 2010 Lamont County interim budget worksheets allocating funds under the Emergency Fire Services Agreement. The interim budget allocation for the Village of Chipman Fire Services is estimated at \$53,000.

b) Lamont County - CALC,

January 25, 2010 letter requesting a donation to the spring tune up conference held March 20, 2010 in St. Michael. Council agreed to donate 2 mugs, 2 Caps and 4 pens for door prizes.

c) Alberta Education

January 15, 2010 letter concerning remittance of supplementary education taxes. Council was informed of the requirement for collection and remittance of supplementary tax levies and that this did not apply to the Village in 2009.

M#020-2010 Stead: that the foregoing correspondence items are accepted for information purposes and the Village of Chipman Donate 2 mugs, 2 caps, and 4 pens to the Spring tune up Conference.

Carried Unanimously

OTHER BUSINESS:

a) Kalyna Country Ad

Council was informed that the editorial is being rewritten to reflect more on the future goals of the Village of Chipman.

b) Local Government Administration Conference

Council received information on the Local Government Administration Conference being held in Red Deer on March 16, 2010 and agreed to have Administrator Pat Tomkow attend.

M#021 Stribling: that the Kalyna Country editorial be submitted and that Pat Tomkow be approved to attend the Local Government Administrators Conference.

Carried Unanimously

REPORTS:

a) Administrator

A verbal report made reference to the following:

- Celebrate Canada program grant application.
Council indicated that the Centennial Committee are to body that should prepare the Canada Day grant application.
- Alberta Municipal Health and Safety Association newsletter
- Update on tax recovery process, one parcel to be sold at public auction
- CALC (Lamont County Adult Learning) change of venue from firehall

M#022-2010 Stead: that the administrator's report be accepted for information and that Fire Chief Steve Rasmussen be asked to attend the March Council meeting.

Carried Unanimously

b) COMMITTEE REPORTS:

i) Fire Department
No items

ii) Regional Solid Waste Commission
No meeting.

iii) Lamont County Housing Foundation
Meetings held every second month. Councillor Stead noted upcoming AASHA conference.

iv) C.R. Vegreville Corridor Water Services Commission
No Items

v) Chipman Agricultural Society
Council Representative Councillor Stribling informed council of the upcoming Cutter Rally to be held on February 20, 2010 with a Pancake Breakfast to start at 9:00am and a steak supper to follow at 5:00 pm. A day a crib tournament will be held in the National Hall.

vi) FCSS (Family and Community Support Services)
Meeting to be held February 9, 2010 in Mundare.

vii) Chipman Centennial Committee
Summary notes from January 18, 2010 public meeting were circulated to Council.

M#023-2010 Stribling: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

ADJOURNMENT:

The Deputy Mayor adjourned the meeting at 9:10 p.m.

Deputy Mayor, John Stribling

Administrator, Pat Tomkow