

**MINUTES OF REGULAR MEETING  
OF THE VILLAGE OF CHIPMAN  
October 13, 2009**

**CALL TO ORDER:**

Following the Organizational meeting, Mayor Palmer called the regular monthly meeting to order at 8:20 a.m.

**PRESENT:**

In attendance were Mayor Palmer, Councillors Stead and Stribling, Administrative Clerk Keiron Goudman, and Administrator Pat Tomkow.

**ADOPTION OF AGENDA:**

M#120-2009 Stribling: that the agenda be adopted as printed and distributed.

Carried Unanimously

**ADOPTION OF MINUTES**

M#121-2009 Stead: that the Minutes of regular meeting held September 14, 2009 be accepted as printed and circulated.

Carried Unanimously

**BUSINESS ARISING OUT OF MINUTES:**

a) Chipman Road Paving Project

Correspondence to Genivar, the Village Engineering Consultants, outlining concerns with the slow progress the paving project had been included with the agenda. Mayor Palmer provided additional information on the recent meeting with Genivar representatives Wayne Leontowich and Lee Ulrich. To date engineering costs have reached \$144,864.34. Upon recommendation from Genivar, the first progress payment in the amount of \$223,805.72 will be issued to Allied Paving.

The following quote from Allied Paving for additional work was presented for acceptance:

Asphalt Driveway Fire Hall	\$13,280.00
Asphalt Parking Lot Administration Building	3,000.00

Following discussion it was agreed to accept the bid for paving of the parking stall only.

M#122-2009 Stead: that Council accept the road project update as information and that council authorize work on the administration parking lot at the quoted price of \$3,000.

Carried Unanimously

b) Annexation Proceedings

Council reviewed the response submission for the October 14, 2009 annexation hearing submitted by Village solicitors Reynolds Mirth. The response is to the three submissions in opposition to the annexation. Opponents are Allen Antoniuk, John and Jeanette Winnick and Wayne and Ann Loren. Also included with the agenda was the September 29<sup>th</sup> response from Kurach Holdings indicating they will not be providing a Right of Way Easement to the Winnicks.

**Business arising (Cont'd)**

Discussion ensued on preparation for the annexation hearing.

M#123-2009 Stead: that Council accept the response submissions and that Wm. Barclay of Reynolds Mirth represent the Village at the October 14, 2009 annexation hearing.

Carried Unanimously

c) MOU (Memorandum of Understanding) Triland/Chipman Development Corp.

An updated MOU between Chipman Development Corporation and the Village of Chipman outlining public use amenities to be provided in exchange for certain Village lands had been circulated for council approval. The previous MOU had expired during the annexation process and a new MOU is now required.

M#124-2009 Stribling: that council accept the terms of the new MOU and that the Mayor and Administrator be and are hereby authorized to sign the agreement between the Village and Chipman Development Corporation.

Carried Unanimously

Mayor Palmer indicated concern that plans and a timeline for replacement of the skating rink had not been forthcoming. The skating rink had been demolished during construction of the Coyote Commons project.

d) Triland – Land Consolidation and Subdivision

Mayor Palmer outlined the process that Chipman Development Corporation is to adhere to for the subdivision and consolidation lands comprising the Coyote Commons project. Adequate space is to be left for a truck turn around on Lot 1, Block 12, Plan 4802CL and until an official survey is undertaken, the Village will not accept an application for subdivision and consolidation of the remaining parcels.

M#125-2009 Stead: that CDC be required to adhere to Council requirements for a survey of the subject property prior to submitting application for subdivision and consolidation of land.

Carried Unanimously

**FINANCIAL REPORTS:**

The Statement of Operating Revenues/Expenditures for the month ending September 30, 2009 was presented to Council for approval.

M#126-2009 Stribling: that the financial report for the period ending September 30, 2009 be received for information.

Carried Unanimously

**PAYMENT OF ACCOUNTS:**

M#127-2009 Stead: that the accounts covered by cheque numbers 20090338 to 20090350 inclusive, for the total sum of \$132,170.47 be and are hereby approved for payment.

Carried Unanimously

**CORRESPONDENCE for Information:**

a) Alberta Solicitor General

September 23, 2009 letter stating that Corey Gutoski has been court ordered to pay restitution to the Village through the Clerk of the Court in the amount of \$3,200 by June 23, 2010. Due to security concerns, Council did not accept Mr. Gutoski for community service work.

b) Alberta Tire Recycling Authority

October 5<sup>th</sup> fax letter to Alberta Tire Recycling Authority outlining project costs and confirmation of project completion.

c) Alberta Transportation

September 21, 2009 invitational letter stating that Alberta Transportation representatives will be available to meet with local councils at the AUMA convention in Calgary.

M#138-2009 Palmer: that the foregoing correspondence items be accepted for information purposes.

Carried Unanimously

**OTHER BUSINESS:**

a) Municipal Planning Services

Updating of The Subdivision Authority Bylaw to reflect the new corporate structure for Municipal Planning Services (Alberta) Ltd. and name change as a result of planned retirement of Wm. Dolman in 1 ½ years.

M#131-2009 Palmer: that the amended Subdivision Authority Bylaw No. 533-2009 be given first reading.

Carried Unanimously

M#132-2009 Stribling: that the amended Subdivision Authority Bylaw No.533-2009 be given second reading.

Carried Unanimously

b) Purchase of Hand Sanitizers and Defibrillator

Zee Medical information on available hand sanitizers and was circulated to Council. New information was brought forward that only hand sanitizers with an alcohol base are effective against the H1N1 influenza virus. Council also discussed the purchase of a Portable Defibrillator on a cost share basis with the Chipman Golden Seniors Club. Estimated cost \$2,100.

Councillor Stead indicated that Chipman Fire Department will purchase their own Defibrillator unit.

No further action taken.

c) Emergency Management Alberta

Council was informed of three upcoming Emergency Management Courses taking place around the province.

d) Minister's Regional Consultation Sessions:

Council was informed that Minister Danyluk was holding Regional Consultation Sessions around the province including one in Vegreville on Oct 15<sup>th</sup>.

Councillor Stribling and Mayor Palmer agreed to attend if the annexation proceedings were not continued that day.

e) Preliminary 2010 Equalized Assessment

Copies of the preliminary 2010 equalized assessment (\$17,077,157) had been circulated with the agenda. This represents an increase of \$3,607,610 over the 2009 year.

Mayor Palmer was concerned about the fact that the equalized assessment increased dramatically over the last 3 years.

f) Curling Rink Lease Revision and Insurance Coverage

Administration noted that under the current insurance policy with Jubilee, coverage on the curling rink includes only the building itself. The Lessee, Chipman Development Corporation, carries \$2M Liability.

M# 133-2009 Palmer: that the Village negotiate a lease revision with CDC so as to have CDC carry the cost of building insurance.

Carried Unanimously

g) Review and Set Rates-Equipment Use, Grass Cutting General Services

Council reviewed the current rate structure and decided on the following:

Grader-\$125.00/ hr  
Bobcat-\$80.00/hr  
Tandem Truck -\$75.00/hr  
1 Ton - \$35.00/hr  
Garbage Truck-\$100.00/hr  
Grass Cutting -\$35.00/hr for standard 50 ft lot.  
-\$50.00/hr large lots

M#133-2009 Palmer: that the above rates to be set for the use of village equipment and that general office services (faxes, photocopies, tax certificates) to remain at previously established rates.

Carried Unanimously

h) Skating Rink Replacement

This had been discussed earlier in the agenda and a meeting date to discuss replacement of the skating rink facility will need to be arranged with Triland/CDC.

**REPORTS:**

a) Administrator

A verbal report addressed to the following items:

- provincial review of *Safety Codes Act* - consultation process to follow
- reminder that authorized users of EPWS should be testing quarterly
- rebuilding of Chipman web site
- Lamont County \$10,000 fire budget payment
- \$2,083 recreation funding received from Lamont County
- meeting with Woolsley re water meter program
- Alberta Transportation grant training workshop Oct 22<sup>nd</sup> Red Deer
- Alberta Environment protocols – failures drinking water quality.

M#135-2009 Stead: that the administrator's report be accepted for information

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

It was noted that Lamont County Emergency Services Coordinator Randy Siemens was asked to bring back information to resolve issues concerning the hiring of a new fire chief for Chipman Fire Department. Until such time as there is reassurance that a lawsuit will not be pursued, Council will not have any further meetings with Mr. Siemens or his proposed appointee.

ii) County of Lamont Regional Landfill Commission

No Items

iii) Lamont County Housing Foundation

2010 requisitions to be increased by 3%. Surplus funds utilized to reduce the requisition.

iv) C.R. Vegreville Corridor Water Services Commission

Mayor Palmer commented on engineering issues the Commission is having with the Town of Lamont's new reservoir.

v) Chipman Agricultural Society

Councilor Stribling informed council of the of the recent meeting of the Ag. Society and concerns expressed by members regarding the state of the fairgrounds as a result of new construction.

vi) FCSS (Family and Community Support Services)

No Items.

M#136-2009 Palmer: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

**ADJOURNMENT:**

Mayor Palmer adjourned the meeting at 10:18 a.m.

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Mayor, Jim Palmer

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Administrator, Pat Tomkow