

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
January 11, 2010**

CALL TO ORDER:

Mayor Palmer called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Mayor Palmer, Councillors Stead and Stribling, Administrator Pat Tomkow and Administrative Assistant Keiron Rocque.

ADOPTION OF AGENDA:

M#001-2010 Stribling: that the agenda be adopted as printed and distributed with the addition of Item 5(c)(i) – Municipal Planning Services (MPS) re subdivision authority approval for public utility lot and conditions for consolidation of remaining parcels.

Carried Unanimously

ADOPTION OF MINUTES

M#002-2010 Stead: that the Minutes of regular meeting held December 14, 2009 be accepted as printed and circulated.

Carried Unanimously

DELEGATION:

Darrell Menzak, Municipal Assessment Services Branch.

Darrell Menzak, Manager Assessment Audit Services, was in attendance to discuss legislative changes regarding the new assessment complaint process and required training sessions for assessment review board clerks and board members. Mr. Menzak responded to questions posed by Council noting that the changes were intended to reduce the duplication of duties in the process between the Provincial and Municipal sectors. Mr. Menzak informed council of the option of joint assessment review boards with surrounding municipalities.

Mr. Menzak left the meeting at 8:25 p.m. and prior to leaving circulated information packages to Council and administration.

BUSINESS ARISING OUT OF MINUTES:

a) Chipman Road Program

The Village of Chipman received notice from JLG Ball Enterprises that Allied Paving is in debt to them for a total of about \$25 000. Council expressed concern that the \$108,700 holdback may not be adequate to cover the cost of repairing the project deficiencies. Council reviewed the December 8, 2009 Conditional Construction Completion Certificate submitted by Genivar indicating that prior to signing, it would be their preference to speak with a person or persons of greater authority at Genivar concerning the workmanship and escalating engineering costs.

Business Arising (Cont'd)

b) Development Agreement – Coyote Commons Bare Land Condo

A subdivision and land consolidation had been proposed by the developer for the Coyote Commons project and a meeting was held earlier in the day to review the project. Subdivision approval is contingent upon execution of a development agreement, posting of adequate security and a required legal plan of survey. Council discussed forms of security and was not in favor of an escrow situation.

c) Subdivision Update Lot 1, Block 12 Plan 4802 CL

Council reviewed the latest plans for the public utility lot to be severed from the west side of the parcels comprising the Coyote Commons subdivision.

M#003-2010 Stead: that report on the above items be accepted and that Council pursue a meeting with Genivar officials and; further that proposed changes to the development agreement be reviewed with village solicitor Wm. Barclay.

Carried Unanimously

FINANCIAL REPORTS:

The Administrator reviewed with Council the Statement of Operating Revenues/Expenditures for the month ending December 31, 2009 noting a revenue shortfall for the period. Other than garbage collection, utilities are self sustaining.

The Administrator reviewed with Council the Capital Projects Report to December 31, 2009.

M#004-2010 Stribling: that the financial reports for the period ending December 31, 2009 be received for information.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#005-2009 Stead: that the accounts covered by cheque numbers 20090426 to 20090459 inclusive, for the total sum of \$321 416.26 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) Alberta Municipal Affairs Minister Ray Danyluk

December 16, 2009 letter giving formal notice that the Chipman Roads Upgrade project has been accepted as a qualifying project under the MSI capital funding guidelines. \$846 027 has been approved under the project.

b) Alberta Municipal Affairs Minister Ray Danyluk,

December 14, 2009 letter stating that the 2010 budget support for municipalities will be roughly the same at \$2 billion.

c) Fortis Alberta

December 21, 2009 letter setting out the interim 2010 rate increase approved by the Alberta Utilities Commission.

d) Village of Chipman

December 15, 2009 letter from the Village to Steve Rasmussen confirming his appointment of Fire Chief

Correspondence Cont'd

e) Vegreville Water Commission

December 15, 2009 letter stating that the 2010 water services rate will increase to 1.0515 per cubic meter. Council decided at this point not to change the Village water rate.

M#006-2010 Stribling: that the foregoing correspondence items be accepted for information purposes.

Carried Unanimously

OTHER BUSINESS:

a) Tax Recovery

Council was provided with a listing of properties to be offered for sale by public auction together including the assessed values of the subject lands.

decided that the tax recovery sale will be held at the Village Office at 10:00 AM as well as setting the reserved bid price at the assessed value of the properties. Council also discussed how to ensure that if the dwellings on the property are not fit for human habitation they will be removed.

M#007-2010 Palmer: that under the provisions of the *Municipal Government Act*, the following parcels of land be offered for sale by public auction at 10:00 a.m. on Monday April 12, 2010 in the Village Office:

<u>Land</u>	<u>Reserve Bid</u>
Lot 4, Block 23, Plan 5250-Q	\$28,720.00
Lot 16, Block 1, Plan 5250-Q	\$46,120.00

Carried Unanimously

b) Rural Community Adaptation Grant program.

Council received information from the AUMA concerning a new grant program to assist rural communities in transition. Council discussed several ideas on how the Village could utilize this grant. Ideas were put forth under capacity building as a result of annexation costs, re-designing of Main Street and planning for future road developments. Administration was directed to develop an application for Council approval.

c) AUMA-invitation to Feb 10, 2010 Mayor's Caucus

Mayor Palmer indicated he would be away at this time and suggested an alternate attend in his place.

M#008 Stribling: that Councillor Stead be authorized to attend the February 10th Mayor's Caucus in St. Albert.

Carried Unanimously

d) Photocopier

Toshiba indicated that the photocopier purchased in 2007 is nearing the end of its functionality and that Toshiba is having difficulty finding replacement parts. Toshiba recommended a replacement copier with printing capability directly of the computers.

M#009-2010 Palmer: that the forgoing correspondence item be received and that administration pursue the rural community adaptation program grant.

Carried Unanimously

REPORTS:

a) Administrator

A verbal report made reference to the following:

- Reynolds Mirth administrative law seminar March 5th in Edmonton
- Pre chlorinated pipe burst repair system information package
- Municipal Government Board inquiry concerning the land trust within the annexation area and prompt reply from Triland and Ducks Unlimited
- Jambette will repair new playground in the spring.
- Alberta Capital Finance Authority debenture borrowing information

M# 010-2010 Stribling: that the administrator's report be accepted for information

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

Chief Rasmussen has cleaned up the fire hall and is in the process of replacing and purchasing new gear for the fire department.

ii) Regional Solid Waste Commission

No meeting.

iv) Lamont County Housing Foundation

Meeting scheduled for 3rd week of February

iv) C.R. Vegreville Corridor Water Services Commission

Mayor Palmer reported that the Commission is in talks with the Vermilion Water Group.

v) Chipman Agricultural Society

Discussed small turn out for last year's fair. Also Councilor Stribling spoke on the preparation for the cutter Rally to be held on February 20, 2010

viii) FCSS (Family and Community Support Services)

No Meeting

M#011-2010 Stribling: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

ADJOURNMENT:

The Mayor adjourned the meeting at 9:17 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow

