

**MINUTES OF REGULAR MEETING  
OF THE COUNCIL  
OF THE VILLAGE OF CHIPMAN  
April 13, 2015  
In Council Chambers - Chipman Municipal Building - Chipman AB**

**CALL TO ORDER:**

Mayor Palmer called the regular monthly meeting to order at 7:00 p.m.

**PRESENT:**

In attendance were Deputy Mayor Stead, Councillor Seipert, and Administrator Pat Tomkow.

**ADOPTION OF AGENDA:**

M#48-2015 Stead: that the agenda be adopted as presented and distributed with deletion of Item 5(b) 3<sup>rd</sup> reading Fire Services Bylaw.

Carried Unanimously

**ADOPTION OF MINUTES**

M#49-2015 Seipert: that the Minutes of Regular Meeting held March 9, 2015 be adopted as printed and distributed.

Carried Unanimously

**PUBLIC HEARING: Area Structure Plan Bylaw 551-2015**

In attendance:

- Chipman Village Council
- Ted Rea
- Jane Dauphinee
- John Stribling
- Pat Tomkow
- Public at Large: Cliff Giebelhaus

An agenda/information package setting out the public hearing process had been distributed with the agenda. Package included Copy of proposed Bylaw 551, Area Structure Plan, listing of referral agency notices, written submission from Alliance Pipeline and legal opinion on Alliance pipeline setbacks from Village solicitors Reynolds Mirth. A letter report from Village Engineers AECOM was circulated at the meeting.

Mayor Palmer called the Public Hearing to Order and outlined the ground rules for presentations and order of speaking.

Developer Ted Rea outlined his plans for the proposed Chipman Industrial Park and to date progress.

Village Planner, Jane Dauphinee, Municipal Planning Services, summarized the facts pertaining to the ASP.

The Administrator read the April 10<sup>th</sup> written submission from Alliance Pipeline wherein Alliance indicated that consistent with its earlier representations, recommend that development be restricted to a 200 meter setback from either side of the Alliance pipeline.

Council indicated they would abide by the legal opinion of the Village Solicitors on the Alliance Pipeline setbacks and recognize the standard pipeline 30meter setback for pipeline.

Cliff Geibelhaus brought forward concerns regarding industrial development in rural areas that involved noxious fumes from industries such as biomedical incinerators making reference to a development that was stopped in Ryley. He also suggested that as a protective measure, the Village consider making an amendment to Section 5.1 of the Municipal Development Plan.

A written submission from AECOM recommended an adjournment of the Public Hearing in order to provide the proponent with the opportunity to provide additional information that may permit Village Council to make a more informed decision regarding this application.

Mayor Palmer asked if there are any further questions of Council.

There being no further questions, Mayor Palmer closed the public hearing at 8:10 p.m. and requested a Council motion to postpone the hearing for additional information.

M#50-2015 Stead: that the public hearing be adjourned pending a more in depth review of items listed by the Village consulting engineers.

Carried Unanimously

**BUSINESS ARISING OUT OF MINUTES:**

a) Chipman Fire Department Transitioning Update

Formality to appoint Mike Seipert as fire chief for the Village of Chipman.

M#51-2015 Palmer: that Village Council approve the appointment of Michael Seipert as Fire Chief for the Village of Chipman.

Carried Unanimously

Rogers Tower Settlement

Memo from Cavalier Land on behalf of Rogers confirming contractual arrangements in place to complete landscaping and seeding work around the Rogers Tower. Request put forward for approval of power routing and road use agreement.

M#52-2015 Palmer: that the power supply and road use agreements be approved for signature and return to Fortis and Cavalier Land.

Carried Unanimously

Duplex Permit Application - Direct Control District

The lands in question, Lots 11and 12, Block 18, Plan 042-6109 comprise a direct control district and development requires Council approval. Council reviewed the information last received from the applicant indicating that prior to approval the site must be fenced on three sides and parking is to be at the rear on a poured pad.

M#53-2015 Seipert: that applicant be advised that the plans are to be revised as agreed by Council prior to granting approval on the development permit.

Carried Unanimously

**FINANCIAL REPORTS:**

A Statement of Operating Revenues and Expenditures for the month ending February 31, 2015 was presented to Council.

M#54-2014 Stead: that the financial report for the period ending February 28, 2015 be accepted for information purposes.

Carried Unanimously

**PAYMENT OF ACCOUNTS:**

M#55-2015 Palmer: that the accounts covered by cheque numbers 20150064 to 20150103 inclusive, for the total sum of \$52,288.17 be and are hereby approved for payment.

Carried Unanimously

**CORRESPONDENCE for Information:**

a) Alberta Municipal Affairs – AB Community Partnership Grant Program  
March 30<sup>th</sup> notice that that the application submitted for a regional garbage truck (\$350,000) to Inter Municipal Collaboration Component has been declined.

b) Alberta Municipal Affairs – AB Community Partnership Program  
March 30, 2015 correspondence advising that the application submitted for a regional street sweeper (\$325,000) to Inter Municipal Collaboration Component has been declined.

c) Alberta Seniors  
March 31, 2015 letter from the Assistant Deputy Minister advising that the department will be eliminating municipal grants for property taxes paid to Housing Management Bodies to cover the municipal property tax on government owned and supported social housing – the Elk Park Apartments in Chipman. Loss: \$2,075.

d) Alberta Municipal Affairs  
March 25, 2015 letter from the Minister indicating additional 2014 MSI funding allocation of \$23,607.

e) Alberta Municipal Affairs  
March 11, 2015 letter from Minister McQueen indicating that the waterline extension and Hydrant Project totaling \$102,630 are qualifying projects under the MSI guidelines.

f) Alberta Fire Chief's Association – Survey of Volunteer Recruitment  
Survey results indicate many fire departments serving populations under 5,000 have a lack of volunteers.

g) MCS Net  
Receipt of \$480.06 power costs under lease agreement. Mayor Palmer indicated the Village should have access to the meter to confirm readings.

h) Alberta Health Services  
April 2, 2015 letter from Health Officer to owner of 4832-48 Avenue regarding outstanding executive order to have sewage effluent removed from beneath the mobile home by April 16<sup>th</sup>.

M#56-2015 Stead: that the foregoing items of correspondence be received as information.

Carried Unanimously

**OTHER BUSINESS:**

a) Lamont County

Request approval to gravel 4km of RRd185 North and South of Hwy 15 (along annexed areas). Approximate cost \$17,726.40.

M#57-2015 Seipert: that based on cost comparison, authorize Lamont County to undertake road gravelling.

Carried Unanimously

b) Window Replacement FireHall

Repair Quote for reckless damage \$3,190.00. Administration was instructed to pursue restitution as the RCMP had laid charges. Noted that despite message left, there has been no response from the detachment.

M#58-2015 Palmer: that the quote of \$3,190 from John's Construction be accepted.

Carried Unanimously

c) Greys Paper Recycling Industries - Proposal

Greys collects unwanted paper from municipality, recycles it and sell is back as envelopes, notes pads and photocopy paper.

M#59-2015 Palmer: that the proposal from Greys be declined.

Carried Unanimously

d) 2014 Fire Reconciliation – Lamont County

Results of Lamont County fire reconciliation indicate that the Village owes \$5,000.50 for overpayment of the fire department funding. The rationale for how the calculation made was accepted by the County auditors.

Administration requested to seek further clarification before any refund is paid.

e) Sidewalk quotation 49<sup>th</sup> Avenue

Quote from Mountain King Contracting for 2 blocks of sidewalk 48<sup>th</sup> Avenue and 49<sup>th</sup> Avenue \$52,640 for MSI approved project. No further bids submitted.

M#60-2015–Stead: that the price submitted by Mountain King Contracting be accepted for the sidewalk project.

Carried Unanimously

**REPORTS:**

a) Administrator

A prepared handout was distributed to Council at the meeting. Noted were the following:

- new Telus phone line installation at firehall
- tax arrears list submitted to Land Titles. 5 properties.
- set up truckfill account for Lamont County Emergency Services
- open spot Saturday 25<sup>th</sup> Air Brakes Course.
- auditor will be in Chipman April 15-17 to complete financial statements
- invitation to Life in the Heartland May 6, Dow Centre, Fort Saskatchewan
- Interagency Minutes made available to Council

M#61-2015 Seipert: that the administrator's report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

- Chipman Volunteer Fire Department will serve burgers at the Annual Car Crafters Show 'n shine.

ii) Regional Solid Waste Commission

Council of the view that there should be a regular set date for submission of annual landfill requisition March 31<sup>st</sup> not 300 days after mailing letter.

iii) Lamont County Housing Foundation

Councillor Stead will be attending ASHA convention.

iv) John S. Batiuk Regional Water Commission

Plans being developed for Booster Station. Hydrant to be sited.

v) Chipman Agricultural Society

Discussed food service for blues festival. Town of Vegreville holding blues festival on the same date and could impact attendance at Chipman. Suggested that given the price of tent rental, the Ag Society should consider purchasing a tent. Agreed that Village will help out with event.

vi) F.C.S.S.

Copy of FCSS 2014 annual report circulated to Council.

vii) LCREDI

No Items

M#46-2015 Stead: that the committee and Board reports be received for information purposes.

Carried Unanimously

**ADJOURNMENT:**

Mayor Palmer adjourned the meeting at 10:00 p.m.

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Mayor, Jim Palmer

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Administrator, Pat Tomkow