

**MINUTES OF REGULAR MEETING  
OF THE COUNCIL**

**OF THE VILLAGE OF CHIPMAN**

**March 9, 2015**

**In Council Chambers - Chipman Municipal Building - Chipman AB**

**CALL TO ORDER:**

Deputy Mayor Stead called the regular monthly meeting to order at 8:00 p.m.

**PRESENT:**

In attendance were Deputy Mayor Stead, Councillor Seipert, and Administrator Pat Tomkow.

**REGRETS:** Mayor Jim Palmer

**ADOPTION OF AGENDA:**

M#29-2015 Seipert: that the agenda be adopted as presented and distributed.

Carried Unanimously

**ADOPTION OF MINUTES**

M#30-2015 Seipert: that the Minutes of Regular Meeting held February 9, 2015 be adopted as printed and distributed.

Carried Unanimously

**DELEGATION(s):**

No requests.

**BUSINESS ARISING OUT OF MINUTES:**

a) Chipman Fire Department Transitioning Update

Councillor Seipert distributed a prepared handout listing a complete inventory of items belonging to the Village of Chipman Fire Department.

Council reviewed the terms of the Telus Service Area Agreement and the Fire Dispatch Services Agreement between Strathcona County and the Village.

M#31-2015 Stead: that the agreements be accepted by Council signed under seal by the Village.

Carried Unanimously

b) Fire Services By-law No 522-2015 First Reading

Bylaw No 552-2015 for the purpose of providing for the establishment and operation of fire protection services was presented for second reading.

M#32-2015 Seipert: that Village of Chipman Fire Services Bylaw No 552-2015 be given second reading.

Carried Unanimously

c) Chipman Industrial Park – Area Structure Plan and Alliance Pipeline

A memorandum addressed two items, advertising requirements for a public hearing on the proposed Area Structure Plan and research undertaken by Reynolds Mirth on the legal basis for the 200m setback from the Alliance Pipeline. The major item of concern is the question of any legal basis for the 200 metre setback from the Alliance Pipeline and whether or not Alliance could initiate legal action if Village allows development within a 200 metre setback but outside of the statutory 30 meter set back proposed in the ASP.

The report concluded that it was doubtful if Alliance could pursue remedial action against the Village for costs if the pipeline was to be relocated however the matter has never been a subject of extensive judicial review. However the solicitors did recommend that the developer be required to indemnify the Village for any possible claims by Alliance.

MPS also recommended that the Village engineers conduct a review the Stantec conceptual roadway report including sections of the ASP with respect to water/sewer servicing and storm water management.

M#33-2015 Stead: that the status update relating to the ASP and Alliance pipeline be accepted by Council.

Carried Unanimously

d) Sewer Issue Mobile Home 4832-48 Ave

Council was informed that the Health Inspector is away and the status of the Health Order is still unknown.

M#34-2015 Stead: that administration pursue the matter needs to be addressed.

Carried Unanimously

**FINANCIAL REPORTS:**

A Statement of Operating Revenues and Expenditures for the month ending February 28, 2015 was presented to Council. Noted that revenues and expenses are very close to the same period one year ago.

M#35-2014 Stead: that the financial report for the period ending February 28, 2015 be accepted for information purposes.

Carried Unanimously

**PAYMENT OF ACCOUNTS:**

M#36-2015 Seipert: that the accounts covered by cheque numbers 20150037 to 20150063 inclusive, for the total sum of \$33,436.17 be and are hereby approved for payment.

Carried Unanimously

**CORRESPONDENCE for Information:**

a) Alberta Municipal Affairs – 2013 Conditional Operating Grant

Confirmation of SFE reporting and that the Village has a carry-forward at the end of 2013 in the amount of \$23,678.

b) Alberta International and Intergovernmental Relations

February 23, 2015 correspondence advising of new formal complaint process for public procurements under the *New West Partnership Trade Agreement*.

c) Fortis Alberta – Corporate Communications

Tree Planting Grant program offered in 2015. Four grants of \$2,500 offered for tree planting initiatives.

d) FRAC Team-

Map of abandoned wells circulated with letter of February 10, 2015. Noted that well site has already been identified in the quarter section that is the subject of the ASP.

e) Lamont County – Planning and Development

February 19, 2015 letter from County Development Officer Tina Cosby, advising that Village concerns with the proposed storage yard development in NE30-54-18-W4 will be brought before the Lamont county Municipal Planning Commission.

M#37-2015 Stead: that the foregoing items of correspondence be received as information and given availability of time and resources application be submitted under the Fortis community tree planting program.

Carried Unanimously

**OTHER BUSINESS:**

a) Alberta Municipal Affairs – Small Communities Fund (SCF)

February 28, 2015 letter from Municipal Affairs Minister Diana McQueen setting out criteria for grant applications under the SCF Program. Applications are competitive based and must be submitted by April 2, 2015. Current criteria limits Village to water/wastewater applications.

M#38-2015 Stead: that administration pursue a grant application to fund the sewer lagoon rehabilitation project.

a) GIS System Proposal-Terra Nova GIS Consulting

Follow-up on February 17 GIS presentation for Council consideration. As system proposed would be stand alone and not web based would be at a lesser cost. Set up \$2,000 – maintenance service rate \$50.00. Company willing to make presentation to Council.

M#39-2015 Stead: that Terra Nova be invited to make a presentation at the May Council meeting.

Carried Unanimously

b) Flow Point systems – Software Renewal Agreement (Truckfill) e

Annual costs for software update agreement \$795.00. It has been Village preference to operate on a pay for service need rather than maintain support agreement.

M#40-2015 Stead: that the software update agreement not be pursued.

Carried Unanimously

Other Business Cont'd:

c) Cancellation of Uncollectible Truckfill Accounts

Listing circulated to Council indicated that over half of the amounts owing are service charges. Uncollectible accounts are disabled from the truckfill system.

M# 41-2015 –Stead: that bylaw No 554-2015 to cancel uncollectible truckfill accounts be given first reading.

Carried Unanimously

M#42-2015 Seipert: that bylaw No 544-2015 be given second reading.

Carried Unanimously

M#43-2015 Stead: that Council proceed with the third and final reading of Bylaw 544-2015.

Carried Unanimously

M#44-2015 Seipert: that Bylaw No 544-2015 be given third and final reading.

Carried Unanimously

e) Parade Invitation – Town of Lamont 1<sup>st</sup> Annual Perogy Festival

Parade scheduled for Saturday June 20<sup>th</sup> with assembly at 10:00 a.m. RSVP requested.

Administration to check availability of Town Foreman to participate in the parade.

**REPORTS:**

a) Administrator

A prepared handout was distributed to Council at the meeting. Noted were the following:

-additional MSI funding allocation of \$23,607 for 2014 year

-update on Building Canada – Small Communities Fund. Project funding is 1/3 Federal, 1/3 Provincial and 1/3 municipal. Lagoon berm repair application was recommended.

- property assessment and linear assessment increases.

Proposed changes to Alberta's Regulatory Framework for drinking-water quality.

M#27-2015 Seipert: that the administrator's report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

-covered earlier in the agenda.

ii) Regional Solid Waste Commission

No Items

iii) Lamont County Housing Foundation

Deputy Mayor Stead confirmed plans for rebuilding of seniors' facility will proceed on a staged basis. Foundation will buy out Lamont Seniors. Drop-In Centre site and incorporate this site into the new build.

iv) John S. Batiuk Regional Water Commission

The manager of the Commission advised that additional grant funding had been approved to cover the entire cost of the pump upgrades and booster station.

v) Chipman Agricultural Society

Councillor Seipert reported that plans are in full swing for a *county blues festival*. Presently working to get confirmation on bands for the event.

vi) F.C.S.S.

Meeting to be held in Mundare at month end.

vii) LCREDI

Deputy Mayor Stead indicated that the next Board meeting will take place March 19<sup>th</sup> in Chipman.

M#46-2015 Seipert: that the committee and Board reports be received for information purposes.

Carried Unanimously

**ADJOURNMENT:**

M# 47-2015 Seipert: that the meeting adjourn.

Time 9:08 p.m.

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Mayor, Gary Stead

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Administrator, Pat Tomkow