

**MINUTES OF REGULAR MEETING
OF THE VILLAGE OF CHIPMAN
April 12, 2010**

CALL TO ORDER:

Mayor Palmer called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Mayor Palmer, Councillors Stead and Stribling, Administrator Pat Tomkow and Administrative Assistant Keiron Rocque. Also in attendance one member of the public

ADOPTION OF AGENDA:

M#41-2010 Stribling: that the agenda be adopted as printed and distributed.

Carried Unanimously

ADOPTION OF MINUTES

M#42-2010 Stead: that the Minutes of regular meeting held March 15, 2010 be accepted as printed and circulated.

Carried Unanimously

M#43-2010 Stribling: that the Minutes of Special meeting held January 22, 2010 be accepted as printed and circulated.

Carried Unanimously

DELEGATIONS:

No requests

BUSINESS ARISING OUT OF MINUTES:

a) Chipman Annexation

Council reviewed the terms of MGB Order No 33/10 recommending approval of the annexation application. The application report had been submitted to the Municipal Government Board more than one year ago. Following Cabinet approval of the application, Ministerial Order No 68-2010 was signed March 25/2010 by Lieutenant Governor Norman Kwong. Council discussed steps needed in the planning process and the need for a contract with Lamont County for maintenance of the roads within the annexed lands. Council also discussed their request to meet with the Minister of municipal affairs concerning the processes involved in both annexation and dissolution.

M#44-2010 Palmer: that the Village initiate a road maintenance contract with Lamont County; and, that Bill Dolman of Municipal Planning Services be contracted to work with Council and administration to formulate a Municipal Development Plan and a prepare a new Land Use Bylaw.

Carried Unanimously

b) Chipman Development Corporation/Triland- Revised Plans

Council reviewed a new set of conceptual plans from CDC/Triland for the lands in and around the Village. Council had several reservations on the relocation of the Chipman Town Centre to the north along the 834 HWY as well as several of the proposed changes. Council indicated they would hold out for better information and are not prepared to accept any revisions unless approved by the Village's professional advisors.

M#45-2010 Stead: that in the interim, Council accept this item as information.

Carried Unanimously

c) Chipman Fire Department- Fund Raiser/Insurance/Budget

Council reviewed and discussed the Fire Department upcoming June 5th fund raiser. Events include a demolition derby, poker bike rally and a street dance. It was noted that the Village insurers would provide coverage for the demolition derby at no cost however the fire department would need to provide insurance coverage for the poker bike rally through an outside agency.

Also noted Lamont County had been provided with a copy of the budget proposed by Chipman Fire Department. The fire chief had been advised not to purchase any items until the County set their fire budget for Chipman.

M#46-2010 Palmer: that the above items be approved for information.

Carried Unanimously

FINANCIAL REPORTS:

The Statement of Operating Revenues/Expenditures for the month ending February 28, 2010 was presented to Council for approval.

M#47-2010 Stribling: that the financial report for the period ending February 28th, 2010 be received by Council.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#48-2010 Stead: that the accounts covered by cheque numbers 20100080 to 20100116 inclusive, for the total sum of \$30 150.16 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) GENIVAR

April 6, 2010 correspondence from Regional Manager Kent Perry requesting a meeting with Council in response to the March 10th Village letter indicating overall dissatisfaction with project outcomes.

Mayor Palmer indicated that if the matter is not resolved, the Village will direct its concerns to GENIVAR's Head office in Montreal.

b) Alberta Municipal Affairs-2009 Municipal Sponsorship Program

March 29, 2010 Minister's letter copied to the Village of Chipman informing Lamont County that the municipal partnership has been approved for a grant of \$87,251 to support the joint Emergency Services Communication project.

c) Alberta Emergency Management Agency

April 1, 2010 e-mail letter informing council of the upcoming Field Officer Information visits to be held between April 15 and 16, 2010.

d) Alberta Municipal Affairs,

March 16, 2010 letter informing Council of the following adjustments to the Municipal Sustainability Initiative:

- 7% of program allocation may be utilized to pay for interest costs associated with capital borrowings,
- eligible borrowing has been increased from one third of the estimated total program allocation to one half.

e) Village of Chipman

April 8, 2010 letter supporting the Green Hectares Broadband Proposal in their application for the Rural Connections: Community Broadband Infrastructure Pilot Program.

f) Energy Resources Conservation Board

March 22, 2010 notice informing Council of an application by Enhance Energy Inc. to construct and Operate a pipeline within the Elk Island Area.

M#49-2010 Stribling: that the foregoing correspondence items be accepted for information purposes.

Carried Unanimously

OTHER BUSINESS:

a) Meeting Request-Minister of Municipal Affairs

Council discussed the letter sent to Municipal Affairs Minister, Hector Goudreau, on March 10, 2010 outlining Council's grievances with the bureaucratic processes involved both in the dissolution study and in the annexation application. In the letter Council also requested a meeting with the Minister.

b) Alberta Municipal Affairs- Grant Re-engineering Process

M#50-2010 Stead: that Administrator Pat Tomkow be approved to attend a consultation session taking place on April 19, 2010 in Edmonton giving local government administrators an opportunity to provide input into the administration of provincial grant programs.

Carried Unanimously

c) Assessment Review Board Training for Administration

M#51-2010 Stribling: that administrator Pat Tomkow be approved to attend the Assessment Review Board mandated course "Administrative Law I" in Edmonton on April 20 and 21, 2010.

Carried Unanimously

d) Lamont County Booth – Fort Saskatchewan Trade Show Apr 23-25

Jordan Rumohr, County Economic Development Officer is seeking municipal representatives to take shifts at the Trade Show. Participation declined.

e) Town of Bruderheim – Parade Invitation Agri Days and Canada Day
Following discussion Council agreed to participate in the Agri. Days Parade only.

M#52-2010 Palmer: that Evelyn McNaughton be appointed to the Decorating Committee for the Village of Chipman Parade Float and that the Float be included in the Town of Bruderheim Parade taking place on May 29, 2010.

Carried Unanimously

f) Sustainability Planning For Small Communities Workshop
The Town of Westlock is hosting a workshop “Sustainability Planning for Small Communities” on April 29, 2010.

M#53 Stead: that administrator Pat Tomkow be authorized to attend the April 29th workshop in Westlock.

Carried Unanimously

REPORTS:

a) Administrator

A verbal report made reference to the following:

- request by CALC to utilize downstairs boardroom for computer courses and obtain 4 computers from the Firewall. Students from Elk Island Youth Ranch will be participating in the program.
Councillor Stead raised issue of supervision. Councillor Stead also agreed to investigate the possibility of CALC obtaining lap top computers from the Government Refurbishing Centre.
- receipt of \$384,000 grant claim under Building Canada Fund.
- invoicing to Triland.
- notice from Alberta Emergency Management Agency regarding Emergency Preparedness Week May 2-8.
- follow-up telephone call from Minister Goudreau’s office that they will schedule a meeting with Council.
- request from CALC coordinator Debbie Holland to be placed on May 10th Agenda.

Council indicated that as this is their last term, a presentation should be made to the new Council after the fall election.

M#54-2010 Palmer: that the administrator’s report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

Covered earlier in the agenda.

ii) Regional Solid Waste Commission

Noted that 2010 requisition had not been received.

iii) Lamont County Housing Foundation

No Items

Committee Reports (Cont'd)

iv) C.R. Vegreville Corridor Water Services Commission

Mayor Palmer updated Council on the status of the Vermilion Water Group application for water service.

v) Chipman Agricultural Society

Ag Society Council Representative John Stribling updated Council on plans for Fair Days noting that the group needs more members and volunteers.

vi) FCSS (Family and Community Support Services)

Councillor Stribling commented on and circulated an FCSS report on activities.

vii) Chipman Centennial Committee

No Items.

M#54-2010 Stribling: that the Committee and Board Reports be accepted for information purposes.

Carried Unanimously

ADJOURNMENT:

The Mayor adjourned the meeting at 8:39 p.m.

Mayor, Jim Palmer

Administrator, Pat Tomkow