

**MINUTES OF REGULAR MEETING
OF THE COUNCIL
OF THE VILLAGE OF CHIPMAN
February 9, 2015
In Council Chambers - Chipman Municipal Building - Chipman AB**

CALL TO ORDER:

Deputy Mayor Stead called the regular monthly meeting to order at 8:00 p.m.

PRESENT:

In attendance were Deputy Mayor Stead, Councillor Seipert, and administrator Pat Tomkow.

REGRETS: Mayor Jim Palmer

ADOPTION OF AGENDA:

M#15-2015 Seipert: that the agenda be adopted as presented and distributed together with the following additions under other business:

- Lamont County development permit application notice for storage yard;
- draft Chipman Investment Profile for Alberta Hub publication

Carried Unanimously

ADOPTION OF MINUTES

M#16-2015 Stead: that the Minutes of Regular Meeting held January 12, 2015 be adopted as printed and distributed.

Carried Unanimously

DELEGATION(s):

No requests.

BUSINESS ARISING OUT OF MINUTES:

a) Chipman Fire Department Transitioning Update

Report of January 26th meeting with Lamont County had been circulated with the agenda.

Noted by administration that a credit application was submitted to West Can for purchase of a radio system and that the following items need to be addressed:

- finalize arrangements with MCSNET for radio antennae installation;
- despite poor response, pursue efforts with Strathcona County for separate dispatch Services;
- confirmation from West Can that radio system ordered and will be delivered.

Also suggested that basic training and/or a meet and greet be set up with new fire department recruits to maintain interest and keep them updated of the process.

Councillor Seipert agreed to liaise with fire department members noting that 5 fire fighters already have experience.

M#17-2015 Stead: that the update on fire department transitioning be accepted.

Carried Unanimously

Business Arising Cont'd

b) Fire Services By-law No 522-2015 First Reading

Bylaw No 552-2015 for the purpose of providing for the establishment and operation of fire protection services was presented for first reading.

M#18-2015 Seipert: that Village of Chipman Fire Services Bylaw No 552-2015 be given first reading.

Carried Unanimously

c) Chipman Industrial Park – Area Structure Plan Revisions

A memorandum and the January 9th response from Municipal Planning Services (MPS) regarding the revised Area Structure Plan had been provided with the agenda.

The major item of concern is the question of any legal basis for the 200 metre setback from the Alliance Pipeline and whether or not Alliance could initiate legal action if Village allows development with a 30 metre setback proposed in the ASP.

Also noted that there has not been any response from Alliance on the recirculation letter from MPS. MPS have forwarded the ASP to Alberta Transportation and Alliance Pipelines for review. They also recommended that the Village engineers review the Stantec conceptual roadway report including sections of the ASP with respect to water/sewer servicing and storm water management.

In the ensuing discussion Council agreed to accept the revised ASP with the 30 metre setback and proceed with the first reading of Bylaw No. 553-2015.

M#19-2015 Stead: that Bylaw No 553-2015 to adopt the Chipman Industrial Park Area Structure Plan for NE 24-54-19-W4 be given first reading and that a public hearing be set for the April 13th meeting of Council.

Carried Unanimously

d) Sewer Issue Mobile Home 4832-48 Ave

Council was informed that the Health Inspector is pursuing the matter and that the Village is prepared to shut off water services if repair and clean-up of sewage from beneath the trailer is not undertaken.

M#20-2015 Stead: that administration proceed based on information from the Health Inspector.

Carried Unanimously

FINANCIAL REPORTS:

A Statement of Operating Revenues and Expenditures for the month ending January 31, 2015 was presented to Council. Noted that revenues and expenses are very close to the same period one year ago.

M#21-2014 Stead: that the financial report for the period ending January 31, 2015 be accepted for information purposes.

Carried Unanimously

PAYMENT OF ACCOUNTS:

M#22-2015 Seipert: that the accounts covered by cheque numbers 20150001 to 20150036 inclusive, for the total sum of \$50,668.12 be and are hereby approved for payment.

Carried Unanimously

CORRESPONDENCE for Information:

a) Alberta Municipal Affairs – 2013 Capital Statement of Funding Expenditures
Certification summary report for 2013 year MSI capital funding.

b) Lamont County – New Release CAO Term of Employment
January 19, 2015 communique that the present CAO's contract will not be renewed.

c) Kinder Morgan – Safety Information Pipeline Emergency
Information package intended for first responders.

d) Alliance Pipeline – Guide to First Responders
Guide for first responders and emergency planners. Recommended procedures in event of emergency. Questionnaire and survey to be completed and returned to Alliance Pipeline.

M#23-2015 Stead: that the foregoing items of correspondence be received as information and that the administrator and Councillor Seipert work together to complete the questionnaire for return to Alliance.

Carried Unanimously

OTHER BUSINESS:

a) Lamont County Fire Report Recommendations
January 28th summary letter from Lamont County on the Fire Services Report prepared by Ross Bennett of the Fire Commissioners Office was included with the agenda. The report provided an account of the present status of fire services within Lamont County together with recommendations for improving and standardizing operations. The County is seeking input from the urban municipalities as the County intends to have the Commissioner's recommendations incorporated into a new fire services agreement.

The County does not anticipate comments from the Village of Chipman as the Village has opted to set up a department separate from the County.

Deputy Mayor Stead indicated that given the direction taken by the Village, there is no reason to respond.

b) Rogers Tower
Cody Greenough, Land Agent for Rogers, indicated that a landscaper has been contracted to complete the landscaping and seeding work around the Rogers Tower.

As Rogers is currently running their site on a generator, the agent is requesting that the agreements for the proposed power routing and use of the Sinopec Road be approved so that Rogers can proceed with the work to complete the power line.

M#24-2015 Stead: that the matter be tabled to the April meeting when there is a full council present.

Carried Unanimously

Other Business Cont'd:

c) Duplex Permit Application – Direct Control District

The site plan addenda received January 29, 2015 was provided to Council. Noted that adjustments required for on-site parking and measurements need to be indicated on the drawings.

M#25-2015 Stead: that the applicant be advised of information requirements and provide necessary detail prior to the April meeting of Council.

Carried Unanimously

d) Lamont County Notice - Permit Application Storage Yard (NW 30-54-18-4)

A development permit application for the purpose of a storage yard facility for RV's, vehicles, commercial equipment, shipping containers, industrial equipment, highway transport trucks and trailers for up to 200 units on corner parcel adjacent to HWY 834 and township Rd 545 (former site of Taste of Ukraine Restaurant) was circulated for response by February 20th.

In the ensuing discussion Council raised concern with the potential for this type of development becoming unsightly and the possible negative impact on the Village.

M#26-2015 Stead: that Lamont County Planning Department be advised of the Village concerns with this type of proposed development.

Carried Unanimously

e) Chipman Investment Profile - Alberta HUB Publication

Draft profile of the "*Chipman Investment Profile*" for inclusion in the Eastern Alberta Corridor web page was circulated at the meeting. Minor revisions noted.

Council indicated acceptance of the publication.

REPORTS:

a) Administrator

A brief verbal report noted the following:

-notice of Alberta Transportation permit approval and conditions for Heartland Pipeline crossing of Hwy 834. Maps provided indicate that the proposed Heartland pipeline will be installed south of the Alliance and Cochin pipelines. Copies of AB Transportation package provided to Council at the meeting.

-January 15th meeting with Urban Systems regarding Industrial readiness strategy under LCREDI.

-interagency meeting held January 27th in the Village Boardroom

-preliminary audit of Village records took place week of January 19th

M#27-2015 Seipert: that the administrator's report be accepted for information.

Carried Unanimously

b) **COMMITTEE REPORTS:**

i) Fire Department

Update from Councillor Seipert on Chipman County fire department intent to establish a 'Not for Profit Fire Brigade' and retain control of the departments' bank account.

Reports (cont'd)

ii) Regional Solid Waste Commission

Councillor Seipert noted that Commission going through budgeting process and that requisition would increase by a nominal amount. Possibility of changing operating dates Tuesday to Saturday all year long.

iii) Lamont County Housing Foundation

Deputy Mayor Stead reported that rebuilding of seniors' facility will proceed on a staged basis. Foundation will buy out Lamont Srs. Drop-In Centre site and incorporate this site into the new build.

iv) John S. Batiuk Regional Water Commission

The manager of the Commission advised of the status of the grant application for the pump upgrades and booster station.

v) Chipman Agricultural Society

Councillor Seipert indicated that plans are moving ahead in preparation of the Blues festival and that a meeting is scheduled for February 20th.

vi) F.C.S.S.

Minutes of January 29th meeting made available to Council.

vii) LCREDI

Deputy Mayor Stead indicated that the next Board meeting will take place February 19th in Chipman.

M#28-2015 Stead: that the committee and Board reports be received for information purposes.

Carried Unanimously

ADJOURNMENT:

Mayor Palmer adjourned the meeting at 9:45 p.m.

Deputy Mayor, Gary Stead

Administrator, Pat Tomkow